

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, JANUARY 9, 2025

A regular meeting of the Charter Township of Oxford Planning Commission was held Thursday, January 9, 2025, at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

The meeting was called to order by Chair Bailey at 7:00 p.m.

RESPECTS TO THE FLAG

NOTING OF THE ROLL

Members Present: **Jon Nold, Don Wloszek, Mark Blankenship, David Wagner, Bob Turner, Corey Bailey**

Members Absent: Ryan Austin

Also Present: Township Planner Matteo Passalacqua, Recording Secretary Susan McCullough, Planning & Zoning Executive Assistant Cheryl Lotan, one OCTV camera operator, and one audience member.

APPROVAL OF AGENDA

Commissioner Nold moved, Commissioner Turner seconded, to approve the Charter Township of Oxford regular Planning Commission agenda for Thursday, January 9, 2025, as presented.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

CONFLICTS OF INTEREST/EX-PARTE CONTACT

APPROVAL OF MINUTES

Planning Commission Regular Meeting – December 12, 2024

Commissioner Nold moved, Commissioner Turner seconded, to approve the minutes of the regular Planning Commission meeting for December 12, 2024, as presented.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING OR ON THE AGENDA

Public comment began at 7:02 p.m.

There being no public comment, public comment ended at 7:02 p.m.

COMMISSIONERS' COMMENTS

Commissioner Wagner introduced himself and stated that he is looking forward to working with the Planning Commission.

Commissioner Blankenship introduced himself to the rest of the Commission.

PUBLIC HEARING(S)

None.

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UNFINISHED BUSINESS

Master Plan Update

Planner Passalaqua reviewed the Design Guidelines Draft. The Commission discussed whether the guidelines accurately reflect the aesthetic development goals of the Township and any necessary edits. Planner Passalaqua also reviewed the Safety Path Priorities in the draft. The Commission discussed additional routes, routes to be completed, and other necessary revisions or edits.

NEW BUSINESS

Election of Officers

Chairperson

Commissioner Turner nominated Commissioner Bailey to serve as Chair.

Commissioner Wloszek seconded the nomination.

Commissioner Bailey accepted the nomination.

As there were no other nominations, Commissioner Bailey will serve as Chair for 2025 by unanimous consent.

Vice-Chairperson

Chair Bailey nominated Commissioner Nold to serve as Vice-Chair.

Commissioner Wloszek seconded the nomination.

Commissioner Nold accepted the nomination.

As there were no other nominations, Commissioner Nold will serve as Vice-Chair for 2025 by unanimous consent.

Secretary

Chair Bailey nominated Commissioner Turner to serve as Secretary.

Commissioner Wloszek seconded the nomination.

Commissioner Turner accepted the nomination.

As there were no other nominations, Commissioner Turner will serve as Secretary for 2025 by unanimous consent.

Committee Appointments

Chair Bailey made appointments to the following Board and Committees:

Economic Development Committee of the Planning Commission (appointment to expire 12/31/2025)

Chair Bailey chose not to make any appointments at this time.

Ordinance Review Committee of the Planning Commission (appointment to expire 12/31/2025)

Commissioner Wagner, Planning Commission Representative

Commissioner Turner, Planning Commission Representative

Commissioner Nold, Planning Commission Representative

Chair Bailey, Planning Commission Representative (alternate)

Zoning Board of Appeals Liaison (appointment to expire 12/31/2025)

Chair Bailey, Planning Commission Representative

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Gravel Inspection Committee of the Planning Commission (appointment to expire 12/31/2025)

Commissioner Blankenship, Planning Commission Representative
Commissioner Wloszek, Planning Commission Representative

Zoning Ordinance 67A, Article 5.25 E (1) the mining site shall be inspected at least annually by a committee made up of the Township Supervisor and two Planning Commission members appointed annually by the Chair of the Planning Commission.

PC 24-002 Seventh Amendment to Master Deed of Enclaves of Woodbridge Condominium

Commissioner Wloszek moved, Commissioner Blankenship seconded, to approve the Seventh Amendment to Master Deed Enclaves of Woodbridge Condominium and direct the developer of the project to record same in accordance with State law and Township ordinances.

Roll call:

Ayes: Nold, Wagner, Blankenship, Wloszek, Turner, Bailey

Nays: None

Absent: Austin

Motion Carried.

COMMUNICATIONS AND/OR COMMITTEE REPORTS

Economic Development Committee

None.

Ordinance Review Committee

Commissioner Turner stated that the next meeting of the ORC will be held on January 23, 2025, at noon.

Gravel Inspection Committee

None.

PLANNER/ENGINEER REPORTS

Planner – Carlisle/Wortman

Planner Passalacqua provided a brief update on ongoing and upcoming projects.

Engineer – Sharpe Engineering

A copy of Engineer Sharpe's written update for January 2025 was included in the packet.

ADJOURNMENT

Commissioner Turner moved, Commissioner Wloszek seconded, to adjourn the meeting at 8:21 p.m.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

Korey Bailey, Chair

Robert Turner, Secretary

Date approved: January 23, 2025

smm