

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, JANUARY 23, 2025

A regular meeting of the Charter Township of Oxford Planning Commission was held Thursday, January 23, 2025, at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

The meeting was called to order by Chair Bailey at 6:30 p.m.

RESPECTS TO THE FLAG

NOTING OF THE ROLL

Members Present: **Ryan Austin, Mark Blankenship (arrived at 6:47 p.m.), Bob Turner, David Wagner, Don Wloszek, Korey Bailey**

Members Absent: Jon Nold

Also Present: Township Planner Matteo Passalacqua, Recording Secretary Susan McCullough, Planning & Zoning Executive Assistant Cheryl Lotan, and one OCTV camera operator.

APPROVAL OF AGENDA

Commissioner Turner moved, Commissioner Wagner seconded, to approve the Charter Township of Oxford regular Planning Commission agenda for Thursday, January 23, 2025, as amended: To remove item 12. *Master Deed of Sanctuary Hills Oakland County Condominium Subdivision* at the applicant's request.

Ayes: 5 Nays: 0 Absent: 2
Motion Carried.

CONFLICTS OF INTEREST/EX-PARTE CONTACT

APPROVAL OF MINUTES

Planning Commission Regular Meeting – January 9, 2025

Commissioner Wloszek moved, Commissioner Wagner seconded, to approve the minutes of the regular Planning Commission meeting for January 9, 2025, as presented.

Ayes: 5 Nays: 0 Absent: 2
Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING OR ON THE AGENDA

Public comment began at 6:35 p.m.

There being no public comment, public comment ended at 6:35 p.m.

COMMISSIONERS' COMMENTS

None.

PUBLIC HEARING(S)

None.

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UNFINISHED BUSINESS

Master Plan Update

Planner Passalaqua reviewed the Background Chapter and Community Profile. The Commission discussed the draft Master Plan, as it relates to both.

(Commissioner Blankenship arrived at 6:47 p.m.)

NEW BUSINESS

Resignation of Vice Chair Jonathan Nold, effective January 14, 2025

Commissioner Wloszek moved, Commissioner Wagner seconded, to accept the resignation of Jonathan Nold from the Oxford Township Planning Commission, effective January 23, 2025.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

Election of Vice Chair of the Township Planning Commission

Commissioner Wloszek nominated Commissioner Turner to serve as Vice Chair.

Commissioner Wagner seconded the nomination.

Commissioner Turner accepted the nomination.

As there were no other nominations, Commissioner Turner will serve as Vice Chair for 2025 by unanimous consent.

Because Commissioner Turner was elected to serve as Secretary of the Planning Commission at the January 9, 2025 regular meeting, a replacement for that position is necessary.

Commissioner Turner nominated Commissioner Wloszek to serve as Secretary.

Commissioner Blankenship seconded the nomination.

Commissioner Wloszek accepted the nomination.

As there were no other nominations, Commissioner Wloszek will serve as Secretary for 2025 by unanimous consent.

Appointment to Ordinance Review Committee (appointment to expire 12/31/2025)

Chair Bailey postponed this appointment until a future meeting.

2025 Planning Commission Meeting Schedule

Commissioner Turner moved, Commissioner Wloszek seconded, to approve the 2025 Planning Commission meeting schedule as presented.

Ayes: 6 Nays: 0 Absent: 0 Vacancy: 1

Motion Carried.

MASTER DEED OF SANCTUARY HILLS OAKLAND COUNTY CONDOMINIUM

SUBDIVISION (Applicant: Clearview Homes, LLC, 445 S. Livernois, Suite 342, Rochester Hills, MI 48307)

Item removed at the Applicant's request.

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COMMUNICATIONS AND/OR COMMITTEE REPORTS

Economic Development Committee

None.

Ordinance Review Committee

Commissioner Turner stated that the ORC meeting earlier in the day and adjusted the 2025 Priority List, which will be considered at the February 13, 2025 Planning Commission.

Gravel Inspection Committee

None.

PLANNER/ENGINEER REPORTS

Planner – Carlisle/Wortman

Planner Passalacqua provided a brief update on ongoing and upcoming projects.

Engineer – Sharpe Engineering

A copy of Engineer Sharpe's written update for January 2025 was included in the packet.

ADJOURNMENT

Commissioner Turner moved, Commissioner Wloszek seconded, to adjourn the meeting at 7:29 p.m.

Ayes: 6 Nays: 0 Absent: 0 Vacancy: 1

Motion Carried.

Korey Bailey, Chair

Donald Wloszek, Secretary

Date approved: February 13, 2025

smm