

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, JUNE 13, 2024

A regular meeting of the Charter Township of Oxford Planning Commission was held Thursday, June 13, 2024 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

The meeting was called to order by Chair Bailey at 7:00 p.m.

RESPECTS TO THE FLAG

NOTING OF THE ROLL

Members Present: **Justin Ballard, Don Wloszek, Robert Turner, Jon Nold, Korey Bailey**

Members Absent: Tom Berger (excused), Michael Spisz (excused)

Also Present: Township Planner Matteo Passalacqua, Recording Secretary Susan McCullough, one OCTV camera operator, and one resident.

APPROVAL OF AGENDA

Commissioner Nold moved, Commissioner Ballard seconded, to approve the Charter Township of Oxford regular Planning Commission agenda for Thursday, June 13, 2024, as presented.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

CONFLICTS OF INTEREST/EX-PARTE CONTACT

APPROVAL OF MINUTES

Planning Commission Regular Meeting – May 23, 2024

Commissioner Nold moved, Commissioner Turner seconded, to approve the minutes of the regular Planning Commission meeting for May 23, 2024 as presented.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING OR ON THE AGENDA

Public comment began at 7:02 p.m.

No residents spoke during public comment.

There being no further public comment, public comment ended at 7:02 p.m.

COMMISSIONERS' COMMENTS

None.

PUBLIC HEARING(S)

Zoning Ordinance Text Amendments to update Article 2 with a definition of correlated color temperature, and Section 10.2 to allow LED exterior lighting, regulate correlated color temperature, require method for controlling or adjusting lighting, prohibit excessive lighting and exempt allowed sign lighting.

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The purpose of this public hearing is to receive public comments regarding this petition for the proposed Zoning Ordinance text amendment as described above.

Open Public Hearing

Commissioner Nold moved, Commissioner Ballard seconded, to open the public hearing at 7:03 p.m.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

Presentation by the Petitioner

Matteo Passalacqua, Township Planner, presented the petition, and was available to answer any questions of the Commission.

Presentation by the Petitioner should have been held prior to the opening of the public hearing.

Close Public Hearing

There being no comment, Commissioner Nold moved, Commissioner Ballard seconded, to close the public hearing at 7:07 p.m.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

Comments from Township Consultants and Staff

Township Planner Passalacqua was available to answer any questions of the Commission regarding the application and the proposed Zoning Ordinance text amendments.

Review of Correspondence

There was no correspondence received.

Commissioner Discussion

The Commission discussed the application.

Motion

Commissioner Nold moved, Commissioner Turner seconded, to recommend to the Township Board approval of the proposed Zoning Ordinance text amendments to update Article 2 with a definition of correlated color temperature, and Section 10.2 to allow LED exterior lighting, regulate correlated color temperature, require method for controlling or adjusting lighting, prohibit excessive lighting and exempt allowed sign lighting.

Roll Call:

Ayes: Ballard, Turner, Nold, Wloszek, Bailey

Nays: None

Absent: Spisz, Berger

Motion Carried.

UNFINISHED BUSINESS

Master Plan Update

Township Planner Passalacqua reviewed the Carlisle|Wortman memorandum dated June 4, 2024 regarding the Master Plan. The Commission discussed the following areas:

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- The Vision, Goals and Objectives; and
- Design Guidelines.

NEW BUSINESS

Discussion of Renewable Energy Legislation

Township Planner Passalacqua reviewed the Carlisle|Wortman memorandum dated June 6, 2024 regarding the new renewable energy legislation and Zoning Ordinance amendments.

A public hearing regarding the proposed Zoning Ordinance amendments regarding this matter will be held at the July 11, 2024 Planning Commission meeting.

COMMUNICATIONS AND/OR COMMITTEE REPORTS

Economic Development Committee

None.

Ordinance Review Committee

Commissioner Turner stated that the Committee has a list of items they are working on and will provide a status report at the July 11, 2024 regular meeting. It will also be forwarded to the Township Board.

PLANNER/ENGINEER REPORTS

Planner – Carlisle|Wortman

Planner Passalacqua provided a brief update on ongoing projects.

Engineer – Sharpe Engineering

Engineer Sharpe provided a written report that was included in the packet.

ADJOURNMENT

Commissioner Nold moved, Commissioner Ballard seconded, to adjourn the meeting at 7:58 p.m.

Ayes: 5 Nays: 0 Absent: 2

Motion Carried.

Korey Bailey, Chair

Tom Berger, Secretary

Date approved: July 11, 2024

smm