

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, AUGUST 9, 2023

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, August 9, 2023 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

NOTING OF ROLL

Members Present: Wright, Charles, Curtis, Nold, Ferrari, Payne, Colvin

Members Absent: None.

Also Present: Township Attorney Ellis, Township Engineer Sharpe, Fire Chief Majestic, Communications and Grants Manager Carnacchio, Executive Assistant Smith, Recording Secretary McCullough, Library Director Cloutier, State Representative Schriver, one camera person (OCTV), and two residents.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the August 9, 2023 agenda as presented.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the August 9, 2023 Consent Agenda including the following:

1. The Regular Township Board meeting minutes of July 12, 2023;
2. The regular bills through August 4, 2023;
3. The consultant bills through August 4, 2023;
4. Oxford Township Cemetery Burial;
5. Walgreens Pharmacy National Opioid Settlement Resolution.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Curtis, Charles

Nays: None

Absent: None

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

One resident spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Supervisor Curtis introduced State Representative Josh Schriver. Mr. Schriver stated that he is working on a bill to repeal the Certificate of Need (CON) Commission and the twenty-seven laws that require the Commission to exist. He is also working toward keeping local control over the gravel hauling industry.

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Trustee Colvin stated that there will be two more concerts for the summer in Centennial Park. She also shared that the DDA will be sponsoring a tailgate party for the Oxford/Lake Orion football game on September 8, 2023 in Washington Square.

Trustee Nold stated that he appreciates Rep. Schriver's attendance and for the update. He also stated that the asphalt is currently being replaced in the Meijer and Taco Bell parking lots.

Trustee Charles stated that the DDA has completed the repaving project in the parking lot behind Knapps. Additional improvements will be made in the SE quadrant parking lot beginning in October. Trustee Charles also shared that after taking the summer off, the OAYA will be meeting on August 22, 2023.

Clerk Wright stated that the entire outer office staff has been assisting the clerk's department in stuffing approximately 18,000 envelopes with Permanent Absent Voter Ballot List forms to be mailed to all registered voters in the Township.

Clerk Wright stated that the office parking lot is scheduled for paving the week of August 15, 2023. He also shared that the First Responders celebration will be taking place on Friday, August 11, 2023 from 6:00 p.m. to 10:00 p.m. at Seymour Lake Township Park, and the dedication of the Helen Smith Park will be held on Saturday, August 12, 2023 at 10:00 a.m.

Supervisor Curtis explained that the revised agenda and packet was necessitated by a hectic week in the office.

BUDGET PUBLIC HEARING

TRUTH IN BUDGETING – THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE THE SUBJECT OF THIS HEARING

Treasurer Ferrari moved, Trustee Nold seconded, to open the Truth-in-Budgeting public hearing at 6:43 p.m. to discuss the property tax millage rates proposed to be levied to support the proposed budget for the following:

- 2024 General Fund (101) Budget
- 2024 Fire Department Operations (206) Budget
- 2024 Police Contracting (207) Budget
- 2024 Parks & Recreation (208) Budget

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

Jim McNally, 1729 Manatee Lane, asked what the millage rate increases will be. Supervisor Curtis explained that the rates are not increasing for 2024.

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There being no further public comment, Treasurer Ferrari moved, Trustee Charles seconded, to close the Truth-in-Budgeting public hearing at 6:45 p.m. to discuss the property tax millage rates proposed to be levied to support the proposed budget for the following:

- 2024 General Fund (101) Budget
- 2024 Fire Department Operations (206) Budget
- 2024 Police Contracting (207) Budget
- 2024 Parks & Recreation (208) Budget

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

FIRE DEPARTMENT

Chief Majestic stated that he has been working with Attorney Deja Vasquez from The Kelly Firm on an updated fee structure for inspections, as well as updates to the Fire Ordinance and improved online access. The department has also been working with one of the subdivision HOAs to repair a hydrant that is not currently operational.

Chief Majestic stated that the recent hail storm caused significant damage to personal vehicles, two fire vehicles, both station roofs, doors, and downspouts, and possibly one of the HVAC units. An insurance claim has been filed.

SHARPE ENGINEERING REPORT

Engineer Sharpe provided a written update regarding ongoing projects in the Township.

UNFINISHED BUSINESS

American Rescue Plan Act ("ARPA") Fund Update/Recommendation – ARPA Committee

Treasurer Ferrari moved, Trustee Nold seconded, to approve the allocation of ARPA funds as follows:

\$332,860.00 for the Ray Road Safety Path project;

\$180,000.00 for the Brabb-Dewey Subdivision future sanitary sewer project;

\$ 70,000.00 for audio and visual upgrades for the Oxford Township Board Meeting Room;

\$ 15,000.00 for installation of a drinking fountain at the Helen Smith Park including the inflow water line and outflow water line; and a

\$ 50,000.00 contribution to the Oxford Public Library toward a backup generator with the requirement Oxford Public Library become a warming and cooling center, and Oxford Public Library becomes a part of the Oxford Township Support Emergency Operations Plan.

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These contributions are subject to review by the Kelly Law Firm to confirm they are a permissible use of American Rescue Plan Act Funds and to include any documents necessary to allocate the funds.

Roll call:

Ayes: Payne, Nold, Wright, Charles, Colvin, Ferrari, Curtis

Nays: None

Absent: None

Motion Carried.

Critical Infrastructure Grant Interlocal Agreement Amendment 1

Treasurer Ferrari moved, Trustee Payne seconded to approve Amendment 1 to the Agreement for Local Fiscal Recovery Fund Distribution between Oakland County as presented and Oxford Township and authorize Supervisor Jack Curtis to sign the Agreement amendment on behalf of the Charter Township of Oxford.

Roll call:

Ayes: Curtis, Wright, Ferrari, Nold, Payne, Colvin, Charles

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Oak Ridge Road and Oak Ridge Court Special Assessment District Request – Jim Porritt

Treasurer Ferrari moved, Trustee Nold seconded, to accept for consideration a future petition for a private road SAD for paving of Oak Ridge Road and Oak Ridge Court conditioned upon the petition being submitted with express language setting forth that the petitioners request the Township assess the SAD on a per lot basis and on obtaining the requisition number of signatures to be eligible for consideration of a private road SAD under state law.

Roll call:

Ayes: Wright, Ferrari, Nold, Colvin, Curtis, Charles, Payne

Nays: None

Absent: None

Motion Carried.

Reclamation of Bond for AMC-KSG Properties, LLC

Treasurer Ferrari moved, Trustee Payne seconded, to approve the Reclamation Bond for property owned by AMC-KSG Properties, LLC as to form and approve the cost of the work set forth thereunder as estimated by the Township Engineer.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Sewer Bill Credit for 1060 South Lapeer Road (Oxford Orion FISH) – Water & Sewer Committee

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Treasurer Ferrari moved, Trustee Nold seconded, to credit sewer account 435126004 for the property located at 1060 South Lapeer Road, Oxford, MI in the amount of \$1,422.07 due to incorrect meter readings for the period of June 27, 2022 through November 18, 2022. The detail and summary calculations of the sewer account credit to be attached as an appendix to the meeting minutes.

Roll call:

Ayes: Curtis, Nold, Wright, Charles, Colvin, Payne, Ferrari

Nays: None

Absent: None

Motion Carried.

Sewer Rate Increase – Water & Sewer Committee

Treasurer Ferrari moved, Clerk Wright seconded, that effective January 1, 2024 the quarterly sewer billing rate will increase to \$143.00 per Residential Equivalent Unit from the current \$110.00 quarterly rate and the metered sewer rate will increase to \$50.95 per quarter per 1,000 cubic feet from the current \$39.19 rate. Oxford Township will also send out a separate mailing prior to the January 1, 2024 increase explaining to sewer customers why this increase is necessary.

Roll call:

Ayes: Charles, Colvin, Payne, Ferrari, Nold, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

Purchasing Furniture for Township Conference Room-Capital Improvement Committee

Treasurer Ferrari moved, Trustee Payne seconded, to authorize Supervisor Curtis to purchase one conference room table that can seat 10, and 15 chairs for the Township conference room in an amount not to exceed \$25,000.00. This purchase is to be expensed from Account #101-265-976.000 Additions and Improvements.

Roll call:

Ayes: Colvin, Nold, Curtis, Charles, Wright, Ferrari, Payne

Nays: None

Absent: None

Motion Carried.

Budgets

2024 General Fund (101) Budget

Discussion only. No action.

2024 Road Fund (204) Budget

Discussion only. No action.

2024 Fire Department Operations Fund (206) Budget

Discussion only. No action.

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2024 Police Contracting Fund (207) Budget

Discussion only. No action.

2024 Parks & Recreation Fund (208) Budget

Discussion only. No action.

2024 Cemetery Maintenance Fund (209) Budget

Discussion only. No action.

2024 Telecommunications Fund (239) Budget

Discussion only. No action.

2024 Building Department Fund (249) Budget

Discussion only. No action.

2024 Safety Path Fund (297) Budget

Discussion only. No action.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

One resident spoke during this portion of public comment.

BOARD OF TRUSTEES COMMENTS

Trustee Charles thanked Supervisor Curtis for a well-run meeting. He also thanked Library Director Cloutier for his willingness to work with the township.

Clerk Wright stated that the ARPA funds have been spread around to fund eight separate projects.

Supervisor Curtis stated that the renewed contract for school resource officers will continue to provide for two officers.

Treasurer Ferrari thanked everyone for their work on the 2024 budgets.

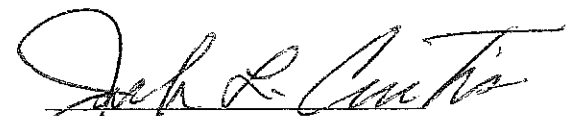
Trustee Colvin thanked everyone for their hard work.

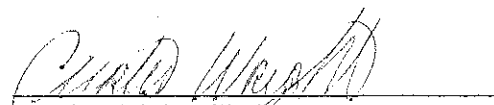
ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 7:32 p.m.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.


Jack Curtis, Supervisor


Curtis Wright, Clerk