

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING  
THURSDAY, NOVEMBER 14, 2024

A regular meeting of the Charter Township of Oxford Planning Commission was held Thursday, November 14, 2024 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

The meeting was called to order by Chair Bailey at 7:00 p.m.

**RESPECTS TO THE FLAG**

**NOTING OF THE ROLL**

Members Present: **Justin Ballard, Don Wloszek, Bob Turner, Korey Bailey**

Members Absent: Michael Spisz (excused), Tom Berger (excused), Jon Nold (excused)

Also Present: Township Planner Matteo Passalacqua, Recording Secretary Susan McCullough, one OCTV camera operator, and 1 resident.

**APPROVAL OF AGENDA**

Commissioner Ballard moved, Commissioner Turner seconded, to approve the Charter Township of Oxford regular Planning Commission agenda for Thursday, November 14, 2024, as presented.

Ayes: 4      Nays: 0      Absent: 3

Motion Carried.

**CONFLICTS OF INTEREST/EX-PARTE CONTACT**

**APPROVAL OF MINUTES**

**Planning Commission Regular Meeting – October 10, 2024**

Commissioner Ballard moved, Commissioner Wloszek seconded, to approve the minutes of the regular Planning Commission meeting for October 10, 2024 as presented.

Ayes: 4      Nays: 0      Absent: 3

Motion Carried.

**PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING OR ON THE AGENDA**

Public comment began at 7:02 p.m.

There being no public comment, public comment ended at 7:02 p.m.

**COMMISSIONERS' COMMENTS**

None.

**PUBLIC HEARING(S)**

None.

**UNFINISHED BUSINESS**

**Master Plan Update**

Planner Passalacqua reviewed the Carlisle|Wortman memorandum dated November 7, 2024, and the Commission discussed the draft Master Plan and Draft Implementation Matrix.

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**NEW BUSINESS**

None.

**COMMUNICATIONS AND/OR COMMITTEE REPORTS**

**Economic Development Committee**

None.

**Ordinance Review Committee**

Commissioner Turner provided a brief update regarding ongoing projects of the ORC, as well as ordinances recently adopted by the Township Board.

**Gravel Inspection Committee**

Chair Bailey provided a brief update regarding the recent gravel inspections.

**PLANNER/ENGINEER REPORTS**

**Planner – Carlisle/Wortman**

Planner Passalacqua provided a brief update on Barron Industries' progress on their final site plan.

**Engineer – Sharpe Engineering**

A copy of Engineer Sharpe's written update for November 2024 was included in the packet.

**ADJOURNMENT**

Commissioner Ballard moved, Commissioner Wloszek seconded, to adjourn the meeting at 8:15 p.m.

Ayes: 4                      Nays: 0                      Absent: 3

Motion Carried.

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Korey Bailey, Chair

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Tom Berger, Secretary

Date approved: December 12, 2024

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