

**CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, MARCH 12, 2025**

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, March 12, 2025, at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Supervisor Curtis called the meeting to order at 6:30 p.m.

**RESPECTS TO THE FLAG**

**NOTING OF ROLL**

Members Present: Wright, Wagner, Omtvedt, Charles, Ferrari, Colvin, Curtis

Members Absent: None.

Also Present: Fire Chief Matt Majestic, Library Director Bryan Cloutier, OCSO Sgt. Eric Dougherty, Communications and Grants Manager C.J. Carnacchio, Recording Secretary Danielle Smith, one camera person (OCTV) and 4 attendees.

**APPROVAL OF THE AGENDA**

Treasurer Ferrari moved, Trustee Charles seconded, to approve the March 12, 2025 agenda as presented.

Ayes: 7                      Nays: 0                      Absent: 0

Motion Carried.

**APPROVAL OF THE CONSENT AGENDA**

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the March 12, 2025 Consent Agenda including the following:

1. Regular Township Board meeting minutes dated February 12, 2025
2. Regular Bills through March 7, 2025
3. Consultant Bills through March 7, 2025
4. Committee Reports

Changing statement #5520 to be allocated to BTA25-0001.

Changing statement #5524 to be allocated to Parks and Recreation in the amount of \$255.00.

Roll call:

Ayes: Charles, Wagner, Colvin, Ferrari, Wright, Omtvedt, Curtis

Nays: None

Absent: None

Motion Carried.

**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

One member of the public spoke during this portion of public comment.

**BOARD OF TRUSTEE COMMENTS**

Trustee Wagner shared updates regarding the various committees he serves on.

Trustee Wagner mentioned events he attended including those hosted by Oxford-Addison Youth Assistance and the Southeast Michigan Council of Governments.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, MARCH 12, 2025

Trustee Charles thanked Trustee Wagner for attending the Oxford-Addison Youth Assistance annual luncheon. Additionally, Trustee Charles shared that OAYA is hosting a bottle/can drive.

Trustee Charles was able to speak with some of the Oakland County Commissioners at a recent SEMCOG meeting and address some of the concerns the township is currently facing.

Supervisor Curtis stated that the Oxford Township substation expansion is almost complete and the temporary storage pods were emptied today with the contents being placed in the township's new storage rooms.

Supervisor Curtis shared that the Oakland County Board of Commissioners will be reviewing an assessing contract that will impact municipalities who currently utilize Oakland County Equalization.

**PRESENTATIONS**

**Four County Community Foundation**

Kathy Dickens, Executive Director, Four County Community Foundation, addressed the Township Board regarding what Four County Community Foundation is and what it does in terms of providing grants and scholarships.

**Metronet Internet, Streaming, and Phone Services**

Telly Whitfield, Director of New Market Development, Metronet, addressed the Township Board with regard to providing new high-speed internet access to portions of Macomb and Oakland counties, including Oxford Township.

**FIRE DEPARTMENT**

**Recognition of Fire Department Personnel**

Chief Majestic recognized a number of department personnel who provided exemplary services to the public in recent weeks.

Chief Majestic presented Oxford Township Communications and Grants Manager C.J. Carnacchio, with a plaque recognizing his contributions and support of the Oxford Fire Department.

**SHARPE ENGINEERING REPORT**

Engineer Sharpe provided a written update regarding ongoing projects in the Township.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**Allocation of Tri-Party Funds**

Treasurer Ferrari moved, Trustee Charles seconded, that any 2025 Road Commission for Oakland County Tri-Party Program funds received by the Charter Township of Oxford be allocated for the proposed 2027 Dunlap Road paving project.

Roll call:

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, MARCH 12, 2025

Ayes: Omtvedt, Wright, Ferrari, Colvin, Wagner, Charles, Curtis

Nays: None

Absent: None

Motion Carried.

**Oakland County Treasurer's Office Foreclosure Prevention**

Supervisor Curtis shared information regarding the Oakland County Treasurer's Office Foreclosure Prevention program.

**Adult-Use Marijuana Distributions**

Treasurer Ferrari moved, Trustee Charles seconded, to allocate \$137,000.00 of adult-use marijuana funds for the construction of the Oxford Fire Department training tower. If and when the Frequency Wellness facility opens, their \$100,000.00 community benefit contribution will be used to reimburse the general fund for future allocation. This \$137,000.00 is to be expensed to account number 206-357-962.036 Training Tower Expenses.

Roll call:

Ayes: Colvin, Wagner, Charles, Omtvedt, Wright, Ferrari, Curtis

Nays: None

Absent: None

Motion Carried.

**Ordinance Review Committee Request for Funding**

Treasurer Ferrari moved, Trustee Wagner seconded, to authorize the Ordinance Review Committee to make changes to the ordinances as requested for a budget amount not to exceed \$16,750.00.

Roll call:

Ayes: Wagner, Ferrari

Nays: Charles, Colvin, Wright, Omtvedt, Curtis

Absent: None

Motion Failed.

**2025 Lake Orion Schools, Oxford Community Schools, Oakland Intermediate Schools and Oakland Community College Summer Tax Collection Agreements**

Treasurer Ferrari moved, Trustee Colvin seconded, to authorize Treasurer Joseph G. Ferrari to execute the agreements for the summer tax collections on behalf of the Charter Township of Oxford with Lake Orion Community Schools (Appendix A), Oxford Community Schools (Appendix B), Oakland Intermediate Schools (Appendix C) and Oakland Community College (Appendix D) as presented and attach these agreements as appendices to the minutes.

Roll call:

Ayes: Omtvedt, Wright, Ferrari, Colvin, Wagner, Charles, Curtis

Nays: None

Absent: None

Motion Carried.

**ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION**

None.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, MARCH 12, 2025

PUBLIC COMMENT

One attendee spoke during this portion of public comment.

BOARD OF TRUSTEES COMMENTS

Trustee Charles asked for a status update regarding the township's new website. Treasurer Ferrari shared that the website is in the development stage.

Trustee Colvin hopes everyone enjoys the nice weather.

Trustee Omtvedt is looking forward to attending his first Oxford Chamber of Commerce Community Breakfast.

Supervisor Curtis will be out of office next week and stated that Deputy Supervisor Smith will be available if any issues arise.

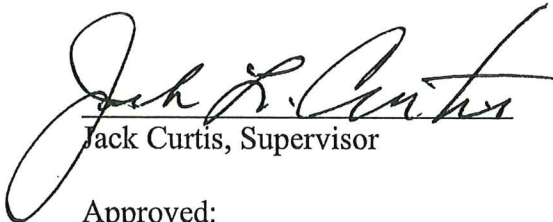
Supervisor Curtis asked Trustee Wagner to take the comments made at tonight's meeting back to the Ordinance Review Committee, so they can revise their request for funding.

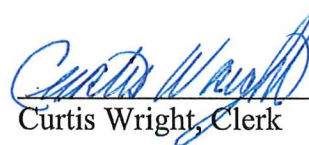
ADJOURNMENT

Treasurer Ferrari moved, Trustee Colvin seconded, to adjourn the meeting at 7:56 p.m.

Ayes: 7                      Nays: 0                      Absent: 0

Motion Carried.

  
Jack Curtis, Supervisor

  
Curtis Wright, Clerk

Approved:  
/ds