

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 13, 2022

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, April 13, 2022 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Members Present: Ferrari, Nold, Payne, Wright, Colvin, Charles, Curtis

Members Absent: None

Also Present: Township Attorney Gary Rentrop, Township Attorney Hans Rentrop, Township Engineer Sharpe, Fire Chief Scholz, Assistant Fire Chief Majestic, Communications and Grants Manager Carnacchio, Sgt. Meza (OCSO), Lt. Patterson (OCSO), Administrative Assistant Smith, Oxford Library Director Bryan Cloutier, Building Official Tim London, Recording Secretary McCullough, one camera person (OCTV) and approximately 60 guests.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the April 13, 2022 agenda as amended – under New Business, to remove item 13.b. Offer to Purchase Parcel 04-21-404-021.

Ayes: 7 Nays: 0 Absent: 0
Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the following April 13, 2022 Consent Agenda items as presented.

- Approval of Regular Township Board Meeting Minutes of March 9, 2022
- Approval of Treasurer Report for January 2022
- Approval of Clerk Report for January 2022
- Approval of Regular Bills through April 8, 2022
- Approval of Consultant Bills through April 8, 2022

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Charles, Curtis
Nays: None
Absent: None
Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Two individuals spoke during this portion of public comment.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 13, 2022

PUBLIC HEARING

North Area Sanitary Sewer Special Assessment District

Treasurer Ferrari moved, Trustee Payne seconded, to open the Public Hearing at 6:37 p.m. to discuss the establishment of the M-24 Sewer Line Construction Special Assessment District.

Roll call:

Ayes: Charles, Payne, Wright, Colvin, Nold, Curtis, Ferrari

Nays: None

Absent: None

Motion Carried.

There being no public comment, Treasurer Ferrari moved, Trustee Nold seconded, to close the Public Hearing at 6:38 p.m. to discuss the establishment of the M-24 Sewer Line Construction Special Assessment District.

Roll call:

Ayes: Curtis, Wright, Ferrari, Charles, Payne, Nold, Colvin

Nays: None

Absent: None

Motion Carried.

FIRST READING

International Property Maintenance Code Ordinance 138

Treasurer Ferrari moved, Trustee Charles seconded, to set a Second Reading and possible adoption of the International Property Maintenance Code Ordinance 138 at the May 11, 2022 Charter Township of Oxford Board of Trustees regular meeting.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

Ordinance No. 132.001 – Medical Marihuana Facilities

Supervisor Curtis moved, Trustee Payne seconded, to set a Second Reading and possible adoption of Ordinance 132.001 for the May 11, 2022 Charter Township of Oxford Board of Trustees regular meeting, and refer Zoning Ordinance 67A.028 back to the Planning Commission for revision with the most recently discussed changes incorporated.

Roll call:

Ayes: Colvin, Charles, Nold, Payne, Wright, Curtis

Nays: Ferrari

Absent: None

Motion Carried.

Zoning Ordinance 67A.028 Medical Marihuana

See above motion.

Supervisor Curtis called for a five (5) minute recess.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 13, 2022

SECOND READING

Sewer Ordinance 107A.008

Clerk Wright moved, Trustee Nold seconded, to adopt Ordinance 107A.008 amending and restating Chapter 62, Article III in its entirety to the Oxford Charter Township Code of Ordinances as presented.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: None

Motion Carried.

FIRE DEPARTMENT

EMS Cost Recovery Fee Schedule

Treasurer Ferrari moved, Trustee Nold seconded, to adopt the E.M.S. Cost Recovery Fee Schedule in reference to Section 26-18 of Chapter 26 ("Fire Prevention and Protection") of the Oxford Charter Township Code of Ordinances to be effective immediately, replacing the E.M.S. Cost Recovery Schedule that was adopted by the Charter Township of Oxford Board of Trustees on January 9, 2019 and attach the April 1, 2022 E.M.S. Cost Recovery Fee Schedule as an Appendix to the minutes.

Roll call:

Ayes: Wright, Curtis, Ferrari, Nold, Payne, Colvin, Charles

Nays: None

Absent: None

Motion Carried.

Assistant Fire Chief Matthew Majestic Contract Renewal

Treasurer Ferrari moved, Trustee Charles seconded, to approve the Employment Agreement between Matthew Majestic and the Charter Township of Oxford as presented commencing April 20, 2022 and authorize Supervisor Jack Curtis to sign the Employment Agreement on behalf of the Charter Township of Oxford.

Treasurer Ferrari moved, Trustee Charles seconded, to amend the above motion to include dependents for health care coverage.

Vote on Amendment:

Roll call:

Ayes: Colvin, Nold, Curtis, Charles, Wright, Ferrari, Payne

Nays: None

Absent: None

Motion Carried.

Vote on Original Motion as amended:

Roll call:

Ayes: Curtis, Wright, Ferrari, Nold, Payne, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 13, 2022

SHARPE ENGINEERING REPORT

None.

UNFINISHED BUSINESS

North Area Sanitary Sewer Special Assessment District

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Special Assessment Resolution No. 2, including Exhibit A and Exhibit B, as presented in regard to a sanitary sewer project commencing from an existing manhole located at the southwest corner of Parcel 04-22-200-004 and extending northerly to a point near the intersection of Lapeer Road and Dunlap Road.

Roll call:

Ayes: Ferrari, Nold, Payne, Colvin, Charles, Curtis, Wright

Nays: None

Absent: None

Motion Carried.

American Rescue Plan Act ("ARPA")

Clerk Wright moved, Trustee Nold seconded, that in addition to legal counsel guidance to provide direction for the ability to provide American Rescue Plan Act funds to qualifying Oxford businesses that provided resources to the Oxford community following the November 30, 2021 incident at the Oxford High School in an amount not to exceed \$8,000.00 that legal counsel also review and provide direction on the previously Oxford Township Board of Trustees approved use of American Rescue Plan Act funds, and to allow legal counsel to assist in review of any future ARPA funds received by the Charter Township of Oxford.

Roll call:

Ayes: Payne, Charles, Colvin, Wright, Ferrari, Curtis, Nold

Nays: None

Absent: None

Motion Carried.

Procurement Policy

Treasurer Ferrari moved, Trustee Payne seconded, to approve the Charter Township of Oxford Procurement Policy as presented.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Compensation and Performance Evaluation Form Approval

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Charter Township of Oxford Numerical Scale Performance Review Form and "9 Box" matrix as amended to include a 3 point scale for evaluation as follows: 0 Unsatisfactory; 1 Inconsistent; 2 Proficient; 3 Exceptional.

Roll call:

Ayes: Curtis, Wright, Colvin, Ferrari, Nold, Charles, Payne

Nays: None

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 13, 2022

Absent: None

Motion Carried.

Spongy Moth Funding Approval

Treasurer Ferrari moved, Clerk Wright seconded, to approve the participation in the Oakland County 2022 Moth Suppression Grant Program. All costs associated for the treatment of spongy moths shall be expensed to General Fund Account 101-531-803.000 Spongy Moth Spraying.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Camera updates to Township surveillance equipment

Treasurer Ferrari moved, Trustee Nold seconded, to approve the quote from CS4 Electronics to update the camera systems in the Oakland County Sheriff's Office Substation in the amount of \$12,561.89. This \$12,561.89 amount to be expensed to Police Contracting account 207-302-976.000 Additions and Improvements.

Roll call:

Ayes: Wright, Ferrari, Nold, Payne, Charles, Colvin, Curtis

Nays: None

Absent: None

Motion Carried.

Offer to Purchase Parcel 04-21-404-021

This item was removed from the agenda.

North Oakland Transportation Authority August 2, 2022 Ballot Language

Clerk Wright moved, Trustee Payne seconded, to approve the Resolution authorizing the North Oakland Transportation Authority Millage renewal request to be placed on the August 2, 2022 Primary Election Ballot changing the renewal millage from .2341 to .2315 and to replace the ballot language as stated on the Resolution with the following ballot language:

***NORTH OAKLAND TRANSPORTATION AUTHORITY MILLAGE RENEWAL
Shall the Charter Township of Oxford, consistent with Article IX, Sec. 6 of the Michigan Constitution, be authorized to renew a levy of up to .2315 mill (\$0.2315 x \$1,000.00) on the taxable value of property located in the Township of Oxford for a period of 5 years from 2024 through 2028, inclusive, for the purpose of funding capital and operating expenses for transportation services provided to seniors, disabled or low income residents by the North Oakland Transportation Authority?
If approved and levied in full, this proposal will provide an estimated revenue of \$241,346.00 in the first year, which shall be disbursed to the North Oakland Transportation Authority (a portion of which, by law, will be disbursed to the Village of Oxford Downtown Development Authority).***

YES

NO

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 13, 2022

to be placed on the August 2, 2022 Primary Election Ballot for the Charter Township of Oxford and the Village of Oxford.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Oxford Township Support Emergency Operations Plan Amendments

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Resolution to adopt the Oxford Township Support Emergency Operations Plan dated April 14, 2022 as presented and authorize Supervisor Jack Curtis and any other Oxford Township officials to sign the Oxford Township Support Emergency Operations Plan as required.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Road Gravelling

Treasurer Ferrari moved, Trustee Nold seconded, to participate in the 2022 Oakland County Road Gravelling Program and authorize the Road Commission for Oakland County to place gravel on the following roads:

Coats Road between Drahner Road and Seymour Lake Road; and

West Drahner Road between Sanders Road and Baldwin Road.

The cost of gravelling to be paid through the Oakland County Tri-Party Program. Any additional costs shall be expensed to Road Fund Account 204.

Roll call:

Ayes: Ferrari, Nold, Charles, Wright, Curtis, Colvin, Payne

Nays: None

Absent: None

Motion Carried.

MDOT Performance Resolution for Municipalities Approval

Treasurer Ferrari moved, Trustee Charles seconded to approve the Michigan Department of Transportation Performance Resolution for Municipalities as presented.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Acquisition of Temporary Easements for Water Main Line

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Resolution Authorizing Eminent Domain for Temporary Construction Easements as needed.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Charles, Wright

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 13, 2022

Oxford Cemetery Paving Project

Clerk Wright moved, Treasurer Ferrari seconded, to authorize Sharpe Engineering to contact H.G. Sartor, the contractor for the 2022 safety path maintenance project, and provide a quote for the proposed Oxford Cemetery paving project for consideration of approval at the May 11, 2022 Charter Township of Oxford Board of Trustees regular meeting.

Roll call:

Ayes: Wright, Curtis, Ferrari, Nold, Payne, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

Replacement of Chairs for Board Meeting Room

Trustee Nold moved, Treasurer Ferrari seconded, to direct Supervisor Jack Curtis and Trustee Jon Nold to research and purchase a total of 15 chairs. Nine (9) chairs to replace the current chairs used by the Township Board and Planning Commission. Six (6) chairs to replace current worn chairs within the Township Hall building, including the Sheriff's office. Total costs not to exceed \$3,500.00. This not to exceed amount of \$3,500.00 to be expensed to General Fund account 101-265-977.000 Equipment Acquisition.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Township Investment Policy

Treasurer Ferrari moved, Clerk Wright seconded, that the Oxford Township Board of Trustees amend its Approved Township Depositories Resolution, effective April 1, 2022, and authorize Treasurer Joseph G. Ferrari to address any follow-up implementation.

Roll call:

Ayes: Wright, Ferrari, Curtis, Colvin, Charles, Nold, Payne

Nays: None

Absent: None

Motion Carried.

2022 West Nile Virus Prevention Program

Treasurer Ferrari moved, Clerk Wright seconded, to purchase 25 cases of the Mosquito Dunks 12x2 packs for \$1,146.00 (includes shipping), 2 cases of the Natular XRT tablets for \$1,795.40 (includes shipping) and 32 cases of 12 one (1) ounce Natrapel mosquito repellent sprays for \$1,063.68. The total project expenditure is \$4,005.08 with \$3,912.38 coming from the Oakland County West Nile Prevention Grant (account number 101-000-072.006) and \$92.70 coming from the Oxford Township General Fund (account number 101-531-880.001).

Roll call:

Ayes: Charles, Colvin, Nold, Ferrari, Wright, Payne, Curtis

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING.
WEDNESDAY, APRIL 13, 2022

Treasurer Ferrari moved, Trustee Nold seconded, to adopt the Resolution Authorizing the West Nile Virus Fund Expense Reimbursement Request as presented.

Roll call:

Ayes: Payne, Nold, Ferrari, Wright, Curtis, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

Two individuals spoke during this portion of public comment.

GREAT LAKES SENIOR LIVING COMMUNITIES, LLC V. CHARTER TOWNSHIP OF OXFORD – TAX TRIBUNAL

OPEN SESSION: Treasurer Ferrari moved, Trustee Nold seconded, to meet in Open Session to entertain a motion and take a roll call vote regarding calling a Closed Session for the purpose of:

Discussion of pending litigation pursuant to MCL 15.268(1)(e): *Great Lakes Senior Living Communities v. Charter Township of Oxford*, MTT Docket No. 21-001953-TT.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

CLOSED SESSION: If approved by requisite vote, to meet in Closed Session for the above stated purpose.

Treasurer Ferrari moved, Trustee Nold seconded, to meet in Closed Session for the purpose of discussion of pending litigation pursuant to MCL 15.268(1)(e): *Great Lakes Senior Living Communities v. Charter Township of Oxford*, MTT Docket No. 21-001953-TT and to consider disclosure contained in the Township Attorney written opinion letter exempt under MCL 15.268(1)(e) as Attorney/Client Privilege. Attendance to include the Charter Township of Oxford Board of Trustees, Attorney Hans Rentrop, and Recording Secretary McCullough.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

OPEN SESSION: Treasurer Ferarri moved, Trustee Payne seconded, to return to Open Session at 8:51p.m. for the purpose of possible action with regard to the above Closed Session item.

Roll call:

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 13, 2022

Ayes: Charles, Wright, Curtis, Ferrari, Payne, Nold, Colvin

Nays: None

Absent: None

Motion Carried.

Treasurer Ferrari moved, Trustee Nold seconded, to waive the Procurement Policy and authorize Township attorney Hans Rentrop to engage services of an appraiser as discussed in Closed Session as needed in the matter of *Great Lakes Senior Living Communities v. Charter Township of Oxford*, MTT Docket No. 21-001953-TT.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

BOARD OF TRUSTEE COMMENTS

Trustee Colvin stated that she struggled with the marihuana provision and thanked those members of the Board that assisted in her coming to a conclusion.

Trustee Payne stated that she was impressed with the supporters of the medical marihuana facilities, stating that they were well-organized and well-prepared.

Trustee Nold stated that though it could have been a difficult meeting, it went very well. He stated the audience was very good to work with and the Board did a good job.

Treasurer Ferrari stated that there is only one parcel in the Township going up for tax sale.

Trustee Charles stated that Trustee Colvin attended her first DDA meeting. He also thanked Clerk Wright for his work on the spongy moth issue and his attention to detail.

Trustee Charles thanked those in the audience who attended the meeting to support the medical marihuana issue for their preparedness and demeanor. He also thanked Treasurer Ferrari for attending the SEMCOG meeting in his place.

Clerk Wright stated that anyone interested in running for the partial Township Board Trustee position can pick up information in the Clerk's office. Petitions are due by 4:00 p.m. on April 19, 2022.

Clerk Wright stated that the Township is still advertising for an Ordinance Enforcement Officer.

Clerk Wright wished everyone a Good Friday and Happy Easter.

Supervisor Curtis stated that the Township received a rebate from DTE in the amount of \$1,917.48 for changing the overhead lighting to LED. The energy savings from that change should be reflected over the next twelve months.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 13, 2022

Supervisor Curtis stated that the frost laws come off the road on April 14, 2022, after which grading and chloriding can begin.

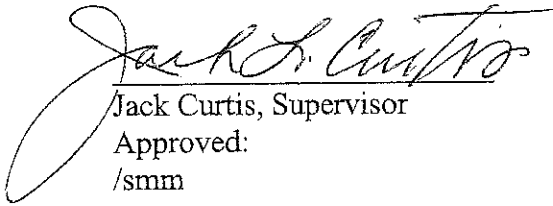
Supervisor Curtis stated that everyone in the Township offices has been working hard to get projects accomplished, as reflected in the twenty-one items on this agenda.

ADJOURNMENT

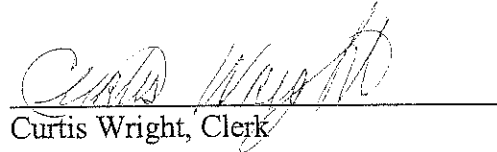
Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 9:00 p.m.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.



Jack Curtis, Supervisor
Approved:
/smm



Curtis Wright, Clerk



OXFORD FIRE DEPARTMENT

96 N. Washington St. Oxford, Michigan, 48371
Ph. (248) 969-9483 • Fax. (248) 969-9489

April 1, 2022

Memo: Township Board

Cost Recovery

The Oxford Fire Department has conducted a review of the EMS Cost Recovery Fee Schedule. This was last updated in January 2019. These comparisons are provided by AccuMed our billing company and reflect the 2022 Blue Cross coverage rates.

The following highlighted items reflect our recommended increases:

Service Type	Current-Resident	Fee Change	Current Non-Resident	Fee Change
ALS Emergency	\$600.00	\$630.00	\$700.00	same
ALS II Emergency	\$757.00	\$825.00	\$825.00	\$925.00
ALS Non-Emergency	\$600.00	same	\$700.00	\$650.00
BLS Emergency	\$462.23	\$490.00	\$475.00	\$600.00
BLS Non-Emergency	\$462.23	same	\$475.00	same
Treat No Transport	\$429.00	\$450.00	\$429.00	\$450.00
Mileage	\$13.00	\$14.00	\$14.00	\$15.00
Non-Covered Mileage	\$12.75	same	\$13.50	same
Oxygen	\$43.00	\$45.00	\$43.00	\$46.00
NSF Fee	\$20.00	same	\$20.00	same