

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, SEPTEMBER 14, 2022

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, September 14, 2022 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Members Present: Ferrari, Nold, Payne, Wright, Colvin, Charles, Curtis

Members Absent: None

Also Present: Fire Chief Scholz, Assistant Fire Chief Majestic, OCTV Manager Stiles, Parks and Recreation Director Castonia, Engineer Sharpe, Administrative Assistant Smith, Recording Secretary McCullough, one camera person (OCTV) and 3 guests.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the September 14, 2022 agenda as presented.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Payne seconded, to approve the following September 14, 2022 Consent Agenda items as presented.

- Approval of Regular Township Board Meeting Minutes of August 10, 2022
- Approval of Special Township Board Meeting Minutes of August 24, 2022
- Approval of Regular Bills through September 9, 2022
- Approval of Consultant Bills through September 9, 2022
- Committee and Representative Reports for September 14, 2022

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

One individual spoke during this portion of public comment.

FIRE DEPARTMENT

Chief Scholz stated that the bids for land balancing and clearing on the Station #3 property have been submitted. The ARPA Committee will meet and recommend a bid for Township Board approval.

The department will be conducting training at Station #1 this weekend. They will be using the burn trailer from Oakland Community College as part of the training. Neighboring

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departments will also be participating. Additionally, beginning next week, the department will be using a building at the Crossroads for Youth property for training.

SHARPE ENGINEERING REPORT

Engineer Sharpe provided an update on the Maloney Street bridge project.

UNFINISHED BUSINESS

Rescission of Approved Motion for Brabb-Dewey Subdivision Sanitary Sewer Engineering Design Fees

Treasurer Ferrari moved, Trustee Nold seconded, to rescind the August 24, 2022 motion that approved an amount of \$125,750.00 and authorized Sharpe Engineering to proceed with the engineering design, topographical survey, and easement preparation and negotiations for the Brabb-Dewey Sanitary Sewer Extension project. The \$125,750.00 amount to be expensed to account 590-527-973.002 Sewer Extensions.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

Brabb-Dewey Subdivision Sanitary Sewer Engineering Design Fees

Treasurer Ferrari moved, Trustee Nold seconded, to approve an amount of \$125,750.00 and authorize Sharpe Engineering to proceed with the engineering design, topographical survey, and easement preparation and negotiations for the Brabb-Dewey Sanitary Sewer Extension project. The \$125,750.00 amount to be expensed to account 590-527-973.002 Sewer Extensions.

Roll call:

Ayes: Payne, Nold, Charles, Colvin, Ferrari, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

American Rescue Plan Act (“ARPA”) Committee Allocation of Funds

Treasurer Ferrari moved, Trustee Nold seconded, to allocate \$100,000.00 of American Rescue Plan Act funds to the Oxford Township Parks and Recreation for the proposed construction of a Farmers Market to be located at Seymour Lake Park.

Roll call:

Ayes: Nold, Ferrari, Payne, Colvin, Wright, Curtis

Nays: Charles

Absent: None

Motion Carried.

Safety Path Maintenance Services

Treasurer Ferrari moved, Trustee Nold seconded, that due to no recommendation from the Safety Path Committee and failure to receive the minimum required bids per the Charter Township of Oxford Procurement Policy, any bid(s) received for Safety Path Maintenance

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are hereby rejected. The Safety Path Committee is directed to advertise for Safety Path Maintenance Request for Proposals in the Oxford Leader, on social media, and on the Michigan Inter-governmental Trade Network (“MITN”). The Safety Path Committee shall present its recommendation to potentially award the Safety Path Maintenance contract at the Charter Township of Oxford Board of Trustees October 12, 2022 regular meeting.

Roll call:

Ayes: Ferrari, Wright, Colvin, Nold, Curtis, Charles

Nays: Payne

Absent: None

Motion Carried.

Investment Policy and Resolution Amendment

Treasurer Ferrari moved, Trustee Nold seconded, that the Oxford Township Board of Trustees amend its Approved Township Investment Policy and Township Depositories Resolution, effective September 15, 2022 and authorize Treasurer Joseph G. Ferrari to address any follow-up implementation.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Oxford Community Television

Station Manager Stiles provided an update to the Township Board regarding the station’s contribution to its supporting communities.

East Drahner Road Water Main Project Bid Award

Treasurer Ferrari moved, Trustee Payne seconded, to award the East Drahner Road Water Main project to Superior Excavating, Inc. in the base bid amount of \$702,689.00. This \$702,689.00 amount to be expensed to Water Fund Account 591-538-972.000 Water Line Extensions.

Roll call:

Ayes: Curtis, Wright, Nold, Ferrari, Colvin, Payne, Charles

Nays: None

Absent: None

Motion Carried.

Sanitary Sewer Connection Fee Increase

Treasurer Ferrari moved, Trustee Colvin seconded, that effective January 1, 2023 the sanitary sewer connection fee per Residential Equivalent Unit will increase to \$6,000.00 with the exception of the North Area Sanitary Sewer District Special Assessment District which is established by a prior agreement for sewer connection fees. Any other proposed development within the sanitary sewer district that desires to pre-pay sanitary sewer connection fees prior to January 1, 2023 is permitted to do so at the current \$5,000.00 connection fee rate.

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Roll call:

Ayes: Colvin, Payne, Ferrari, Charles, Nold, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

Building Department Purchase Request

Treasurer Ferrari moved, Clerk Wright seconded, to approve the purchase of four Microsoft Surface Pro tablets, four Cover Keyboards and one-24-inch desktop monitor in the amount of \$6,955.00 with the cost to be paid through the Building Department Fund Balance.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

August 2, 2022 Primary Election Certification

Clerk Wright moved, Treasurer Ferrari seconded, to approve the Canvass of Votes for the August 2, 2022 Primary Election for the Charter Township of Oxford as presented, and to include them as an attachment to the minutes.

Roll call:

Ayes: Wright, Ferrari, Curtis, Colvin, Nold, Charles, Payne

Nays: None

Absent: None

Motion Carried.

Purchase of Verity Scan Voting Tabulator

Treasurer Ferrari moved, Trustee Nold seconded, to approve the purchase of a Verity Scan voting tabulator from HART Intercivic. The cost of the Verity Scan voting tabulator to be paid with Help America Vote Act – Election Security Grant funds and expensed to Elections account 101-262-977.000 Equipment Acquisition.

Roll call:

Ayes: Wright, Ferrari, Curtis, Charles, Payne, Colvin, Nold

Nays: None

Absent: None

Motion Carried.

Paper Usage

Discussion only. No action.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

No individuals spoke during this portion of public comment.

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BOARD OF TRUSTEE COMMENTS

Trustee Charles announced that the Scarecrow Festival sponsored by the DDA will be held on October 2, 2022. This year there will also be a 5k run. The DDA is also considering the placement of another mural downtown.

Clerk Wright announced that the Chamber of Commerce Business Expo will be held on September 22, 2022 at Boulder Pointe.

Clerk Wright addressed the issue of third party's sending out absent voter ballot applications and the additional work it causes in the Clerk's office, as well as confusion to the voters. He also requested that everyone carefully consider their vote when looking at the Promote the Vote initiative and what a constitutional amendment encompasses.

Trustee Payne stated that it may be time for the Township to look into an ordinance regarding overgrown lawns and weeds.

Trustee Colvin thanked OCTV Manager Stiles for her presentation. She also thanked Emily Busch, candidate for State Representative, for introducing herself at this meeting.

Supervisor Curtis explained that the McLaren building will be an ambulatory care facility. McLaren has purchased additional property behind the current building and will be removing the current building. This is not an over-night facility and does not require a Certificate of Need.

Supervisor Curtis will be meeting in Lansing regarding the Certificate of Need for a hospital in Oxford.

Supervisor Curtis stated that the Township may soon be able to begin using Oakland County trustees from the jail again.

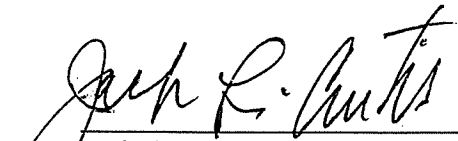
Supervisor Curtis stated that Oakland County is currently conducting a speed study on Coats Road. The speed has been lowered to 35 mph for the duration of the study and they are monitoring speeds.

ADJOURNMENT

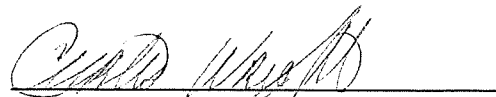
Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 7:23 p.m.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.



Jack Curtis, Supervisor
Approved:
/s/mm



Curtis Wright, Clerk