

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 9, 2022

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, March 9, 2022 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Members Present: Ferrari, Nold, Payne, Wright, Colvin, Charles, Curtis

Members Absent: None

Also Present: Township Attorney Rentrop, Township Engineer Sharpe, Fire Chief Scholz, Assistant Fire Chief Majestic, County Commissioner Spisz, Communications and Grants Manager Carnacchio, Administrative Assistant Smith, Recording Secretary McCullough, one camera person (OCTV) and approximately 6 guests.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the March 9, 2022 agenda as amended, to add the following item under New Business, item 11.b. Oakland County Funding Agreement for Restaurant Contributions and to move the remaining items down accordingly.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Charles seconded, to approve the following March 9, 2022 Consent Agenda items as presented.

- Approval of Regular Township Board Meeting Minutes of February 9, 2022
- Approval of Regular Bills through March 4, 2022
- Approval of Consultant Bills through March 4, 2022
- Village and Township Marijuana Zoning
- Committee and Representative Reports for March 9, 2022

Roll call:

Ayes: Charles, Colvin, Payne, Nold, Ferrari, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No individuals spoke during this portion of public comment.

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FIRST READING

Sewer Ordinance 107A.008

Treasurer Ferrari moved, Trustee Nold seconded, to set a Second Reading and possible adoption of Sewer Ordinance 107A.008 at the April 13, 2022 Charter Township of Oxford Board of Trustees regular meeting.

Roll call:

Ayes: Colvin, Payne, Nold, Charles, Curtis, Wright, Ferrari

Nays: None

Absent: None

Motion Carried.

FIRE DEPARTMENT

None.

SHARPE ENGINEERING REPORT

None.

UNFINISHED BUSINESS

American Rescue Plan Act Fund ("ARPA") – Use of Funds Recommendations

Treasurer Ferrari moved, Trustee Payne seconded, to allocate American Rescue Plan Act funds for the following:

\$200,000.00 in funding for proposed Fire Station #3; and an amount not to exceed \$8,000.00 for legal counsel and guidance to provide direction for the ability to provide American Rescue Plan Act funds to qualifying Oxford businesses that provided resources to the Oxford community following the incident at the Oxford High School.

Roll call:

Ayes: Curtis, Wright, Ferrari, Nold, Payne, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

Administrative Fees for 2022

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the following administrative fee charges for 2022 to the following entities:

\$4,500.00 Building Department

\$4,100.00 Cable T.V.

\$6,000.00 Fire Fund

\$5,100.00 Parks and Recreation

\$18,000.00 Police Contracting

\$1,100.00 Polly Ann Trail

\$7,600.00 Sewer Fund

Roll call:

Ayes: Colvin, Payne, Nold, Wright, Charles, Curtis

Nays: Ferrari

Absent: None

Motion Carried.

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2022 Oakland County Moth Suppression Grant Program Resolution

Treasurer Ferrari moved, Trustee Charles seconded, to approve the Resolution of Compliance with the 2022 Oakland County Moth Suppression Grant Program as presented.

Roll call:

Ayes: Wright, Charles, Ferrari, Payne, Nold, Curtis, Colvin

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Oxford Township Cemetery Tree Planting

Supervisor Curtis moved, Trustee Charles seconded, to accept the donation from ITC Michigan, a power transmission company, for an amount of \$5,000.00 to replace the 28 trees that had to be removed from the Oxford Township Cemetery.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Oakland County Funding Agreement for Restaurant Contributions

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Oakland County Interlocal Agreement ("Agreement") between Oakland County and Oxford Charter Township as presented; and this Agreement shall expire at 11:59:59 p.m. on June 30, 2022 per Section 10.1 of the Agreement; and notices per Section 21.2 of this Agreement shall be addressed and sent to: Jack Curtis, Supervisor, Charter Township of Oxford, 300 Dunlap Road, Oxford, MI 48371; and Supervisor Jack Curtis and Clerk Curtis W. Wright are authorized to sign this Agreement on behalf of the Charter Township of Oxford.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Charles Farley (Ordinance Enforcement Officer) Resignation

Treasurer Ferrari moved, Trustee Nold seconded, to approve the resignation of Oxford Township Ordinance Enforcement Officer Charles Farley with regrets, effective March 15, 2022. Further, Supervisor Jack Curtis is authorized to recruit and select a candidate to fill the Oxford Township Ordinance Enforcement Officer vacancy.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

M-24 Sewer Line Construction Special Assessment District

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Special Assessment Resolution No. 1 including Exhibits A, B, and C as presented in regard to a sanitary sewer project commencing from an existing manhole located at the southwest corner of Parcel No. 04-22-200-004 and extending northerly to a point near the intersection of Lapeer Road and Dunlap Road.

Roll call:

Ayes: Ferrari, Wright, Nold, Colvin, Charles, Curtis, Payne

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Nays: None

Absent: None

Motion Carried.

Glass Lake Sewer Lift Station Pump Replacement

Treasurer Ferrari moved, Trustee Nold seconded, to ratify the Oxford Township Water & Sewer Committee vote on February 10, 2022 relating to the Glass Lake sewer lift station pump replacement.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Sanitary Sewer Resolution

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Resolution in regard to Article III of Chapter 62, Sewers and Sewage Disposal, of the Oxford Charter Township Code of Ordinance as presented.

Roll call:

Ayes: Curtis, Wright, Nold, Payne, Ferrari, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

Procurement Policy

Treasurer Ferrari moved, Trustee Nold seconded, to direct Clerk Curtis Wright to present a draft Oxford Township Procurement Policy at the April 13, 2022 Township Board meeting for consideration and approval.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Safety Path Repairs Bid Recommendation

Treasurer Ferrari moved, Trustee Payne seconded, to approve the recommendation from Sharpe Engineering and award the 2022 Safety Path Rehabilitation Project to H.G. Sartor at the base bid amount of \$209,110.00. This \$209,110.00 base bid amount to be expensed to General Fund Account 101-231-933.297 Maintenance Safety Path.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

2022 Chloride Contract

Treasurer Ferrari moved, Trustee Nold seconded, that the Charter Township of Oxford contract with the Road Commission for Oakland County to provide chloride services for 2022 on all public gravel roads in the Charter Township of Oxford. The chloride cost will be paid 100% by the Charter Township of Oxford for five (5) applications at the rate of 7.29

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(\$0.0729) cents per foot per application. The cost for the chloride service to be expensed to Road Fund Account 204-440-969.000 Highway/Road Maintenance Contracts and/or Telecommunications Fund Account 239-807-969.000 Hwy/Rd Maintenance Contract.

Roll call:

Ayes: Ferrari, Wright, Charles, Nold, Curtis, Colvin, Payne

Nays: None

Absent: None

Motion Carried.

Ordinance Review Committee Request for Funding

Trustee Nold moved, Treasurer Ferrari seconded, to authorize the Oxford Township Planning Commission Ordinance Review Committee to proceed with completing the Zoning Ordinance Amendment Priority List dated February 14, 2022 with the assistance of Oxford Township Planner Carlisle|Wortman Associates not to exceed 225 hours. The cost for Carlisle|Wortman Associates not to exceed 225 hours to be expensed to Planning Commission Account 101-701-801.000 Planner/Professional Services.

Roll call:

Ayes: Payne, Colvin, Nold, Charles, Wright, Curtis, Ferrari

Nays: None

Absent: None

Motion Carried.

Oxford Township Support Emergency Operations Plan Amendments

Trustee Nold moved, Treasurer Ferrari seconded, to authorize Supervisor Jack Curtis, Trustee Jon Nold and Fire Chief Pete Scholz to make the necessary amendments to the Oxford Township Support Emergency Operations Plan and present it to the Oxford Township Board of Trustees for consideration of approval at the April 13, 2022 regular meeting.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

Michigan Senate Bill 653 History Museum Authorities Act

Treasurer Ferrari moved, Trustee Charles seconded, to approve the Resolution in regard to Senate Bill 653 as presented.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Charles

Nays: Wright

Absent: None

Motion Carried.

Treasurer Ferrari moved, Trustee Nold seconded, to change the signatory line on the form provided to require the signature of Clerk Wright.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

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Single Trash Hauler for Oxford Township

Trustee Nold moved, Trustee Payne seconded, to authorize Trustee Nold, Trustee Payne and Clerk Wright to investigate the possibility of a single trash hauler for Oxford Township and to report back to the Board at the June 8, 2022 regular board meeting.

Roll call:

Ayes: Wright, Nold, Payne, Colvin, Curtis, Charles, Ferrari

Nays: None

Absent: None

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

No individuals spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Trustee Colvin thanked Mr. Tedder and Commissioner Spisz for the work they have done to help the community following the tragedy on November 30th.

Treasurer Ferrari thanked the Board for their hard work for the community.

Trustee Charles agreed with Trustee Colvin. He also stated that the trolley has been very successful for the DDA. They are looking for ways to continue the program. He also congratulated two DDA board members who were selected for Oakland County's "40 under 40" – Kelly Westbrook and Ashley Ross.

Trustee Charles stated that the Oxford Addison Youth Assistance is joining with the Polly Ann Trail Commission in a bottle and pop can drive. Drop off can be made at the Oxford Police Department.

Clerk Wright thanked Mr. Tedder, Commissioner Spisz and Supervisor Curtis. He also stated that anyone interested in running for the partial Township Board Trustee position can pick up information in the Clerk's office. Petitions are due by 4:00 p.m. on April 19, 2022.

Clerk Wright stated that HB4134 has passed the House and is sitting in the Senate Elections Committee. This Bill would allow for the expansion of voting precincts. The Township currently has at least three precincts that will need to be split in 2023, if precinct sizes are not increased.

Clerk Wright stated there is an item before the Planning Commission regarding a suggestion for a newly formed Preparation Committee to look for completeness on applications. He stated that it is his understanding that we have administrative staff to accomplish this.

Supervisor Curtis encouraged Township board members and Township employees to be mindful of how conduct and dress reflects on Oxford Township. He further requested that everyone conduct themselves in a professional, respectful, and dignified manner.

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Supervisor Curtis shared that the Township office lights were replaced with LED lights. The Township will be receiving a rebate from DTE of approximately \$1,400.00. The LED lights will also reduce the monthly bill from DTE.

Supervisor Curtis stated that Tough Mudder will be held June 17-19, 2022. Mini-contracts will be in place for police and fire support.

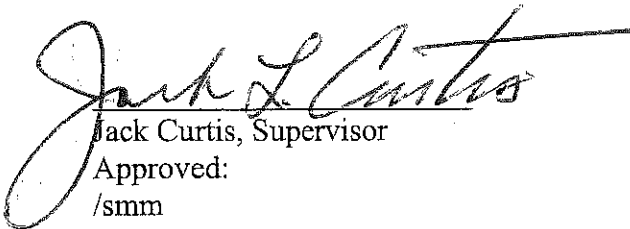
Supervisor Curtis stated that he has recently received phone calls from residents suggesting that the Township purchase property in the Village to create small park spaces. He will be forwarding these calls to the DDA and the Village Council.

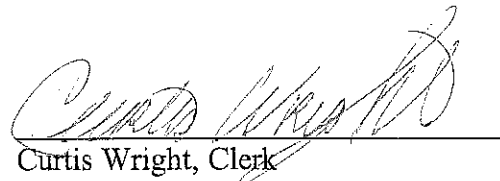
ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 7:46 p.m.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.


Jack Curtis, Supervisor
Approved:
/s/mm


Curtis Wright, Clerk