

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 13, 2024

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, March 13, 2024 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

NOTING OF ROLL

Members Present: Payne, Wright, Nold, Ferrari, Colvin, Curtis

Members Absent: Charles

Also Present: Township Attorney Ellis, Township Engineer Sharpe, Fire Chief Majestic, Parks & Recreation Director Castonia, Communications and Grants Manager Carnacchio, Recording Secretary McCullough, one camera person (OCTV), and 7 residents.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the March 13, 2024 agenda as presented:

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the March 13, 2024 Consent Agenda including the following:

1. Regular Township Board meeting minutes dated February 14, 2024
2. Treasurer Report for November and December 2023
3. Clerk Report for November and December 2023
4. Regular Bills through March 8, 2024
5. Consultant Bills through March 8, 2024
6. Committee Reports

With the following changes under Consultant Bills:

Sharpe Engineering Invoice #2396 to be paid from 590-527-821.000;

Sharpe Engineering Invoice #2398 to be paid from 805-543-821.000;

The Kelly Firm Invoice #3997 to be paid from 590-527-826.000.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Curtis

Nays: None

Absent: Charles

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Two citizens spoke during this portion of public comment.

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BOARD OF TRUSTEE COMMENTS

Trustee Colvin stated that the DDA will be doing cleanup downtown beginning at noon on April 21, 2024.

Trustee Nold stated that the Master Plan open house was held on Sunday, March 10, 2024. It was attended by approximately 50-55 residents. The two main issues were transportation and building density. Attendees also spoke highly of the Parks and Recreation department.

Clerk Wright apologized to Township employees and Fire Department employees for the recent issues with the Blue Cross coverage.

Clerk Wright reminded everyone that with the April 1, 2024 sewer billing, the rates are increasing to \$143.00 per quarter. The late fee has also increased to \$15.00.

Clerk Wright stated that the Presidential Primary ran smoothly with a 28% turnout. Early voting was successful and will only continue to build momentum as voters become more aware of its availability. He further stated that information packets and materials are available in the Clerk's office for Village Council, Township Board, Library Board and the Parks & Recreation Commission.

Supervisor Curtis congratulated the Clerk's office on a successfully run election.

Regarding the concern expressed by the resident under public comment, Supervisor Curtis explained that Sanctuary Hills is being developed under a Planned Unit Development (PUD) approval. He suggested that any concerns be brought to the Township Building Department and the Zoning Enforcement officer.

FIRE DEPARTMENT

2024-2027 Fire Dispatch Service Agreement with Oakland County

Treasurer Ferrari moved, Clerk Wright seconded, to approve the 2024-2027 Fire Dispatch Service Agreement between the County of Oakland and the Charter Township of Oxford commencing April 1, 2024 and expiring at 11:59 p.m. on March 31, 2027, and authorize Supervisor Jack Curtis to sign the agreement on behalf of the Charter Township of Oxford.

Roll call:

Ayes: Wright, Ferrari, Nold, Payne, Colvin, Curtis

Nays: None

Absent: Charles

Motion Carried.

Hazard Mitigation Resolution

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Resolution to adopt the Oakland County Multi-Jurisdictional Hazard Mitigation Plan as presented.

Roll call:

Ayes: Payne, Ferrari, Wright, Colvin, Nold, Curtis

Nays: None

Absent: Charles

Motion Carried.

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SHARPE ENGINEERING REPORT

Engineer Sharpe provided a written update regarding ongoing projects in the Township.

UNFINISHED BUSINESS

Tax Abatement Policy

Treasurer Ferrari moved, Nold seconded, that we refrain from doing an ordinance on our tax abatements and look at putting together a resolution and all board members are to submit any comments to Supervisor Curtis who will forward them over to Attorney Ellis for consideration at the April 10, 2024 Board meeting.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Curtis

Nays: None

Absent: Charles

Motion Carried.

Single Waste Hauler Request for Proposal

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Charter Township of Oxford Request for Proposal (RFP) for Solid Waste, Recycling, and Yard Waste Collection, Transportation and Disposal Services and to post the RFP on the Michigan Intergovernmental Trade Network (MITN) and to post the RFP on the Oxford Township website, and advertise the RFP in the Oxford Leader. Further, at the May 8, 2024 Oxford Township Board of Trustees regular meeting for consideration of approval, the Oxford Township Single Waste Hauler Committee will recommend a company to provide waste disposal services for the Charter Township of Oxford and provide recommended language for a question to be placed on the November 5, 2024 general election ballot for a single waste hauler disposal company and include the recommended company as part of the ballot language.

Roll call:

Ayes: Nold, Payne, Wright, Colvin, Ferrari, Curtis

Nays: None

Absent: Charles

Motion Carried.

NEW BUSINESS

Oak Ridge Special Assessment District

Treasurer Ferrari moved, Trustee Nold seconded, to authorize Sharpe Engineering to determine the Special Assessment District boundary area, location, and the cost estimate for the purpose of paving Oak Ridge Road and Oak Ridge Court. The Township Board will consider a Special Assessment District (SAD) for five (5) years at an interest rate of 5.5%. The paving contract for the SAD will be between the Oak Ridge Homeowners Group and its selected contractor.

Roll call:

Ayes: Colvin, Nold, Payne, Ferrari, Wright, Curtis

Nays: None

Absent: Charles

Motion Carried.

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Reallocation of ARPA Funding

Treasurer Ferrari moved, Trustee Nold seconded, that the Oxford Township Board of Trustees reappropriate \$123,506.25 from the American Rescue Plan Act (ARPA) funds for the North Area Sewer Project and the Brabb-Dewey project to a future project.

Roll call:

Ayes: Wright, Ferrari, Nold, Payne, Colvin, Curtis

Nays: None

Absent: Charles

Motion Carried.

CDBG for Senior Services

Treasurer Ferrari moved, Trustee Payne seconded, that the Oxford Township Board of Trustees agrees to waive its resolution to solicit bids and awards the Senior Services Contract for 2023 Community Development Block Grant (CDBG) funds in the amount of \$5,304.00 to Rochester Older Persons Commission (OPC) and authorize CDBG Coordinator Joseph G. Ferrari to sign the applicable contract and/or documents.

Roll call:

Ayes: Ferrari, Nold, Payne, Colvin, Wright, Curtis

Nays: None

Absent: Charles

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

No citizens spoke during this portion of public comment.

BOARD OF TRUSTEES COMMENTS

Trustee Nold asked that with the funds approved to be reallocated back to ARPA, if any board member has any suggestions for its use to please let the committee know.

Trustee Nold also stated that he would like to discuss refitting the safety lights along the Polly Ann Trail at Drahner Road and Seymour Lake Road.

Trustee Payne stated that the ZBA met on Monday, March 11, 2024 to consider approval for increased signage for the new McLaren facility. She suggested that the ORC look at adjusting the signage requirements for emergency services, as they should not have had to come before the ZBA. Supervisor Curtis agreed that administrative adjustments could be made for way finding for emergency services. Trustee Nold stated that the Sign Ordinance will be back before the Township Board in April and those changes could be made at that time.

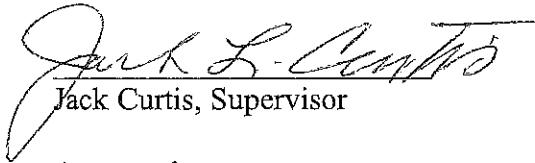
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ADJOURNMENT

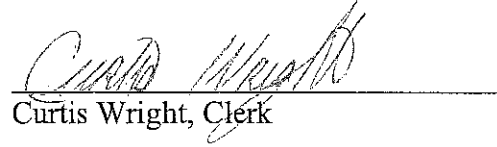
Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 7:23 p.m.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.



Jack Curtis, Supervisor



Curtis Wright, Clerk

Approved:
/smm