

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 10, 2024

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, April 10, 2024 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

NOTING OF ROLL

Members Present: Wright, Charles, Nold, Ferrari, Colvin, Curtis

Members Absent: Payne

Also Present: Township Attorney Ellis, Township Planner Passalacqua, Township Engineer Sharpe, Fire Chief Majestic, OCSO Lt. Patterson, Communications and Grants Manager Carnacchio, Executive Assistant Smith, Recording Secretary McCullough, one camera person (OCTV), and 8 residents.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the April 10, 2024 agenda as presented:

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the April 10, 2024 Consent Agenda including the following:

1. Regular Township Board meeting minutes dated March 13, 2024
2. Regular Bills through April 5, 2024
3. Consultant Bills through April 5, 2024
4. Committee Reports
5. Building Department Activity Report

Roll call:

Ayes: Colvin, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: Payne

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Three citizens spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Trustee Charles stated that the Oxford Addison Youth Assistance participated in a joint bottle drive with the Polly Ann Trail raising just over \$2,000.00. Sick Pizza will also be joining with OAYA in an upcoming fundraiser.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 10, 2024

Clerk Wright stated that the Clerk's office will be participating in election security training at Oakland County on Thursday, April 11, 2024 from 8:30 a.m. to 1:30 p.m. Executive Assistant Smith will be available in the Clerk's office if anyone needs any assistance.

Supervisor Curtis stated that Seymour Celebration will be held June 6-9, 2024, and the Tough Mudder will again be held at the Koenig property on June 15-16, 2024.

Supervisor Curtis announced that the last payment was made today for the Ray Road safety path. He thanked Superior Excavating and Frank Baiardi for their generous donation in the amount of \$10,000.00 for materials for the safety path.

Trustee Colvin reminded everyone that the DDA will be doing cleanup downtown beginning at noon on April 21, 2024.

SECOND READING

Sign Ordinance 85.A.001

Treasurer Ferrari moved, Trustee Nold seconded, to rescind and replace Article 9, Signage of the Charter Township of Oxford Zoning Ordinance and adopt Ordinance 85.A.001, an Ordinance to be added to the Oxford Charter Township Code of Ordinances as new Chapter 41 – Signs, with the change that page 35, Section 19 Effective Date be changed to read “The Ordinance shall be published in summary . . .”.

Roll call:

Ayes: Charles, Wright, Ferrari, Nold, Colvin, Curtis

Nays: None

Absent: Payne

Motion Carried.

FIRE DEPARTMENT

Purchase of Two (2) Ambulances

Treasurer Ferrari moved, Trustee Charles seconded, to authorize Oxford Fire Chief Matthew Majestic to order and purchase two (2) Type I, Road Rescue Ultramedic Ambulances, Custom Module Design with a Ford F550 XLT 4x4 chassis, including the Stryker stretcher and load system, from Emergency Vehicles Plus at a total purchase price of \$894,230.00. This \$894,230.00 amount to be expensed to Fire Fund Account 207-357-970.000 Vehicle Purchase. Further, Oxford Fire Chief Matthew Majestic is authorized to sign any necessary documents regarding the purchase of the ambulances.

Roll call:

Ayes: Ferrari, Nold, Colvin, Charles, Wright, Curtis

Nays: None

Absent: Payne

Motion Carried.

Proposed Ballot Language for Fire Millage

Treasurer Ferrari moved, Clerk Wright seconded, to approve the Resolution to approve the Charter Township of Oxford Fire Protection, Emergency Medical Services, and Advanced Life Support Services millage authorizing a tax levy of up to 5.25 mills for a period of six (6) years, beginning with the December 2024 levy, and authorize the Township Clerk to certify

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 10, 2024

the Resolution and submit the appropriate ballot language for inclusion on the November 5, 2024, general election ballot.

Roll call:

Ayes: Wright, Ferrari, Colvin, Charles, Nold, Curtis

Nays: None

Absent: Payne

Motion Carried.

SHARPE ENGINEERING REPORT

Engineer Sharpe provided a written update regarding ongoing projects in the Township.

UNFINISHED BUSINESS

OCSO Sub-Station Buildout Authorization for Bids

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Charter Township of Oxford request for proposal (RFP) for renovations and expansion of the Oakland County Sheriff's Office Oxford Township substation and to post the RFP on the Michigan Intergovernmental Trade Network (MITN) website.

Roll call:

Ayes: Colvin, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: Payne

Motion Carried.

Proposed Ballot Language for Police Millage

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Resolution to approve the Charter Township of Oxford Police Operating millage authorizing a tax levy of up to 4.25 mills to be levied annually for a period of four (4) years, beginning with the December 2025 levy, and authorize the Township Clerk to certify the Resolution and submit the appropriate ballot language for inclusion on the August 6, 2024 primary election ballot.

Roll call:

Ayes: Nold, Wright, Charles, Ferrari, Colvin, Curtis

Nays: None

Absent: Payne

Motion Carried.

Proposed Ballot Language for Safety Path Millage

Treasurer Ferrari stated that in the Resolution, paragraph 7, the words "(Not Including the Village of Oxford)" should be deleted.

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Resolution to approve the Charter Township of Oxford safety path millage authorizing a tax levy of up to .5 mills for a period of ten (10) years, beginning with the December 2024 levy, and authorize the Township Clerk to certify the Resolution as amended above, and submit the appropriate ballot language for inclusion on the November 5, 2024 general election ballot.

Roll call:

Ayes: Ferrari, Wright, Colvin, Nold, Curtis

Nays: Charles

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 10, 2024

Absent: Payne

Motion Carried.

Oak Ridge Road and Oak Ridge Court Special Assessment District Resolution #1

Treasurer Ferrari moved, Trustee Nold seconded, to postpone consideration of the Oak Ridge Road and Oak Ridge Court Special Assessment District Resolution #1 to the May 8, 2024 regular Township Board meeting.

Roll call:

Ayes: Colvin, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: Payne

Motion Carried.

Audio Visual Improvements Proposal

Treasurer Ferrari moved, Trustee Nold seconded, to waive the procurement policy and approve the quote from Allcomm in the amount of \$6,527.75 to install audio and visual equipment in the Township conference room. Further to approve the quote from Allcomm in the amount of \$75,449.61 to upgrade audio and visual equipment in the Township meeting room. Of the \$81,977.36 total, \$70,000.00 is to be expensed to account 101-267-962.002 ARPA Expenses and \$11,977.36 is to be expensed to account 101-265-976.000 Additions and Improvements.

Roll call:

Ayes: Wright, Charles, Nold, Ferrari, Colvin, Curtis

Nays: None

Absent: Payne

Motion Carried.

Cemetery Wall Restoration Quote Approval

Clerk Wright moved, Trustee Charles seconded, to approve the quote from Strictly Stone & Sons in the amount of \$80,300.00 for the repair and restoration of thirteen (13) walls located in the Oxford Cemetery Eastern Division and Western Division, contingent on receipt of an insurance certificate naming the Charter Township of Oxford as an additional insured. This \$80,300.00 amount to be expensed to General Fund 101-267-962.002 ARPA Expenses.

Roll call:

Ayes: Wright, Ferrari, Colvin, Nold, Charles, Curtis

Nays: None

Absent: Payne

Motion Carried.

Safety Path Maintenance Bid Award

Treasurer Ferrari moved, Clerk Wright seconded, that the Oxford Township Board of Trustees awards the 2024 Safety Path Maintenance bid to Birmingham Sealcoat, Inc. in the base bid amount of \$128,388.00. These funds are to be expensed to the Safety Path Fund account 297-852-811.000 Restoration.

Roll call:

Ayes: Ferrari, Wright, Charles, Colvin, Nold, Curtis

Nays: None

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 10, 2024

Absent: Payne
Motion Carried.

NEW BUSINESS

2024 Chloride Contract

Treasurer Ferrari moved, Trustee Nold seconded, that the Charter Township of Oxford contract with the Road Commission for Oakland County to provide chloride services for 2024 on all public gravel roads in the Charter Township of Oxford. The chloride cost will be paid 100% by the Charter Township of Oxford for five (5) applications at the rate of 8 cents (\$0.08) per foot per application. The cost for the chloride service to be expensed to Road Fund account 204-440-969.000 Highway/Road Maintenance Contracts.

Roll call:

Ayes: Colvin, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: Payne

Motion Carried.

2024 Gravel Road Program Cost Participation Agreement

Treasurer Ferrari moved, Trustee Nold seconded, to enter into a Cost Participation Agreement with the Board of County Road Commissioners of the County of Oakland, Michigan, and the Charter Township of Oxford for the 2024 Gravel Road Program Board Project Number 57812 in the amount of \$114,198.00 of which the Charter Township of Oxford will pay \$38,066.00 of Tri-Party Program funding as its' share of the cost participation in the 2024 Gravel Road Improvement program. Further, Supervisor Jack Curtis is authorized to sign the Cost Participation Agreement on behalf of the Charter Township of Oxford.

Roll call:

Ayes: Wright, Nold, Colvin, Charles, Ferrari, Curtis

Nays: None

Absent: Payne

Motion Carried.

2024 Graveling of Additional Oxford Township Roads

Treasurer Ferrari moved, Trustee Nold seconded, that the Oxford Township Board of Trustees formally approves the 2024 Gravel Program as outlined by RCOC's Colin Campbell in a total amount of \$367,145.00. We are further committing \$114,198.00 from the annual Tri-Party program and \$40,000.00 from the fund balance in the Telecommunications Fund. Furthermore, we also authorize the transfer of \$212,947.00 from General Fund account 101-995-965.204 to the Roads Fund account 204-000-699.101.

Roll call:

Ayes: Nold, Wright, Ferrari, Colvin, Charles, Curtis

Nays: None

Absent: Payne

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 10, 2024

Review of Office Design

Trustee Nold moved, Treasurer Ferrari seconded, to waive the Procurement Policy and approve an amount not to exceed \$7,500.00 for the hiring of Oakland County municipal supplier, Auger Klein Aller Architects, Inc. to review the current layout of the Oxford Township office and design a new layout that improves the overall efficiency and security. This \$7,500.00 is to be expensed to account 101-265-976.000 Additions and Improvements.

Roll call:

Ayes: Charles, Colvin, Nold, Ferrari, Wright, Curtis

Nays: None

Absent: Payne

Motion Carried.

Hi-Tech Time Block Purchase

Supervisor Curtis moved, Treasurer Ferrari seconded, to approve the purchase of a time block from Hi-Tech in the amount of \$7,500.00. This time block will cover 50 hours of on-site labor from Hi-Tech System Services, Inc. that is not included under our current contract. This \$7,500.00 is to be expensed to account 101-267-861.000 Contracted Services.

Roll call:

Ayes: Wright, Nold, Ferrari, Charles, Colvin, Curtis

Nays: None

Absent: Payne

Motion Carried.

Oxford Village Summer Tax Collection Posting Agreement

Treasurer Ferrari moved, Trustee Nold seconded, to authorize Treasurer Joseph G. Ferrari to execute the Agreement for Oxford Village tax BS&A postings as presented and attach the formal agreement to the minutes.

Roll call:

Ayes: Colvin, Nold, Ferrari, Wright, Curtis

Nays: Charles

Absent: Payne

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

No citizens spoke during this portion of public comment.

BOARD OF TRUSTEES COMMENTS

Trustee Colvin thanked everyone for their hard work.

Treasurer Ferrari thanked everyone for everything that goes into meeting preparation.

Trustee Charles stated that he appreciates how organized and efficiently the meetings are run.

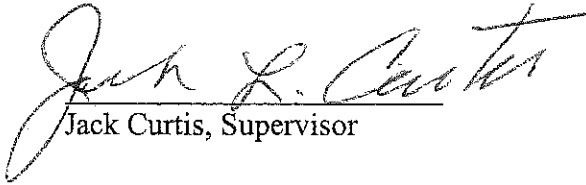
CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 10, 2024

ADJOURNMENT

Treasurer Ferrari moved, Trustee Colvin seconded, to adjourn the meeting at 7:38 p.m.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried.



Jack Curtis, Supervisor



Curtis Wright, Clerk

Approved:
/s/mm