

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MAY 11, 2022

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, May 11, 2022 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Members Present: Ferrari, Nold, Payne, Wright, Colvin, Charles, Curtis

Members Absent: None

Also Present: Township Attorney Hans Rentrop, Township Engineer Sharpe, Fire Chief Scholz, Assistant Fire Chief Majestic, Communications and Grants Manager Carnacchio, Administrative Assistant Smith, Recording Secretary McCullough, one camera person (OCTV) and approximately 45 guests.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Charles seconded, to approve the May 11, 2022 agenda as amended: To move item 9.a. *Fire Department, New Hire Recognition-Shawn Goldie* under item 6. *Public Comment on Items not on the Agenda*.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Payne seconded, to approve the following May 11, 2022 Consent Agenda items as presented.

- Approval of Regular Township Board Meeting Minutes of April 13, 2022
- Approval of Treasurer Report for February and March 2022
- Approval of Clerk Report for February and March 2022
- Approval of Regular Bills through May 6, 2022
- Approval of Consultant Bills through May 6, 2022
- Approval of Quarterly Revenue and Expenditure Report through April 30, 2022

Roll call:

Ayes: Colvin, Charles, Payne, Nold, Ferrari, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No individuals spoke during this portion of public comment.

FIRE DEPARTMENT

New Hire Recognition – Shawn Goldie

Chief Peter Scholz conducted the swearing in of Shawn Goldie to the Oxford Fire Department as a full-time Firefighter/Paramedic.

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FIRST READING

Zoning Ordinance 67A.028 Medical Marihuana

Supervisor Curtis moved, Trustee Payne seconded, to set a Second Reading and possible adoption of Zoning Ordinance 67A.028 for the June 8, 2022 Charter Township of Oxford Board of Trustees regular meeting.

Roll call:

Ayes: Colvin, Payne, Nold, Wright, Charles, Curtis

Nays: Ferrari

Absent: None

Motion Carried.

SECOND READING

International Property Maintenance Code Ordinance 138

Treasurer Ferrari moved, Trustee Nold seconded, to adopt the International Property Maintenance Code Ordinance 138 as presented to be added to Chapter 10 of the Oxford Charter Township Code of Ordinances.

Roll call:

Ayes: Curtis, Wright, Ferrari, Nold, Payne, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

Ordinance No. 132.001 – Medical Marihuana Facilities

Trustee Payne moved, Trustee Nold seconded, to adopt Ordinance 132.001 as presented to be added to Chapter 14 and Chapter 30 of the Oxford Charter Township Code of Ordinances, including additions as presented at this meeting by Attorney Rentrop.

Roll call:

Ayes: Wright, Curtis, Charles, Nold, Colvin, Payne

Nays: Ferrari

Absent: None

Motion Carried.

FIRE DEPARTMENT

Sale of 2007 Tahoe

Treasurer Ferrari moved, Trustee Charles seconded, to authorize Fire Chief Pete Scholz to advertise and accept bids for the sale of the Oxford Fire Department 2007 Chevrolet Tahoe.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Purchase of New Engine Fire Truck

Treasurer Ferrari moved, Trustee Nold seconded, to approve the proposal from Sutphen Corporation dated May 5, 2022 for the purchase of a Sutphen Custom Heavy-Duty G-9 Pumper complete and delivered in the amount of \$681,244.65 and authorize Fire Chief Pete Scholz to sign any contract or purchase orders on behalf of the Oxford Fire Department.

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Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

Request to Sell Engine Number 3

Treasurer Ferrari moved, Trustee Nold seconded, to authorize Fire Chief Pete Scholz to advertise and sell the Oxford Fire Department 1996 Pierce Engine 3.

Roll call:

Ayes: Ferrari, Colvin, Payne, Nold, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

Offer to Purchase Parcel 04-21-404-021

Treasurer Ferrari moved, Trustee Charles seconded, to approve the Resolution Authorizing Sale of Property as presented and authorize Supervisor Jack Curtis to execute the Purchase Agreement between CSB Investments, LLC and the Charter Township of Oxford and authorize Supervisor Jack Curtis and Clerk Curtis W. Wright to take all steps needed to accomplish the sale of the property, including signing documents on behalf of the Charter Township of Oxford that are necessary or desirable for the closing and transfer of title with the proceeds to be deposited into the Fire Fund (206).

Roll call:

Ayes: Nold, Colvin, Payne, Curtis, Wright, Charles, Ferrari

Nays: None

Absent: None

Motion Carried.

SHARPE ENGINEERING REPORT

Engineer Sharpe provided updates on the following:

1. Safety path maintenance and overlay projects;
2. Increase of home sales in Oxford;
3. Receipt of \$100,000 in grant monies for the sewer system.

Communications and Grants Manager Carnacchio shared that he was notified on May 10, 2022 that the Township was awarded a \$100,000 grant from Oakland County through their Local Critical Infrastructure Grant Program to cover the design and planning costs for the sanitary sewer extension from Gateway Drive to Dunlap Road along M-24, and the design of the sewer system that will run under the four streets making up the Brabb-Dewey subdivision. The total cost for both projects is \$316,700. This grant will cover 1/3 of that cost.

UNFINISHED BUSINESS

American Rescue Plan Act ("ARPA")

The required Annual Report for Non-Entitlement Units was submitted on April 25, 2022. The ARPA Committee continues to meet and discuss the projects already approved by the Township Board, and to plan for proposed projects with the next receipt of ARPA funds.

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The Board is welcome to provide any projects to the ARPA Committee for consideration of funding. Attorney Brittney Ellis' opinion letter regarding approved projects to date was included in the packet.

Oxford Cemetery Paving Project

Treasurer Ferrari moved, Trustee Nold seconded, to waive the Procurement Policy bidding requirement and award the Oxford Cemetery paving project to Birmingham Sealcoat in the amount of \$34,807.75. This \$34,807.75 amount to be paid with the American Rescue Plan Act funds.

Roll call:

Ayes: Colvin, Nold, Payne, Charles, Ferrari, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Requests for Special Checks Between the Check Payment Processing Dates

Supervisor Curtis moved, Trustee Payne seconded, to allow at the discretion of the Township Clerk that a special check may be issued outside of the current check cycles.

Roll call:

Ayes: Payne, Nold, Colvin, Wright, Curtis, Charles

Nays: Ferrari

Absent: None

Motion Carried.

Michigan Homeowner Assistance Fund (MIHAF) Program Resolution

Clerk Wright moved, Trustee Payne seconded, to approve the Michigan Homeowner Assistance Fund Michigan State Housing Development Authority Provider Participation Agreement as presented.

Roll call:

Ayes: Charles, Nold, Payne, Curtis, Ferrari, Wright, Colvin

Nays: None

Absent: None

Motion Carried.

Resolution in Opposition to the Payment of Highland Park's Sewer Debt

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Resolution in opposition to the imposition of Highland Park's sewer debt on Oxford Township's residents and businesses as presented.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

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Oxford Village Tax Collection Posting Agreement

Treasurer Ferrari moved, Trustee Nold seconded, to authorize Treasurer Joseph G. Ferrari to execute the Agreement for Oxford Village tax BS&A postings as presented and attach the formal agreement to the minutes.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

One individual spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Trustee Charles provided an update on the spongy moth spraying that will take place in approximately two weeks, the awards ceremony for Oxford Addison Youth Assistance that will be held at Seymour Lake Township Park on Friday, May 13, 2022, and an update on DDA activities.

Treasurer Ferrari stated that he would like to see “distressed” properties better defined in the medical marihuana ordinance.

Trustee Colvin offered her congratulations on the receipt of the \$100,000 grant from Oakland County.

Supervisor Curtis shared the following:

1. C.J. and the rest of the team have acquired \$238,050 in grants and contributions.
2. The additional monies in state revenue sharing as a result of the 2020 Census is \$221,475.
3. A sponsored kickball tournament will be held on May 22, 2022 at 10:30 a.m. at Friendship Park in Lake Orion. Oxford will have a team participating, sponsored by “South Oxford.” This is a charity tournament in which the winning team will be given 50% of the proceeds for a charity of their choice.
4. In support of the Arts in Oxford, a mural will be painted on the wall downtown in the vacant lot in the northwest quadrant. Donations are being accepted for the completion of the mural, which will be painted between June 1-10, 2022.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 7:54 p.m.

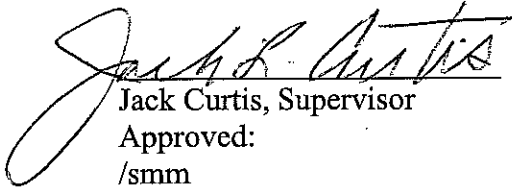
Ayes: 7

Nays: 0

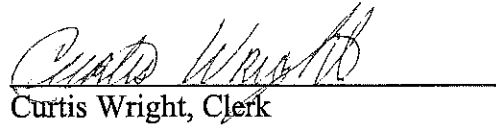
Absent: 0

Motion Carried.

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Jack Curtis, Supervisor
Approved:
/smm



Curtis Wright, Clerk

AGREEMENT FOR SUMMER VILLAGE TAX COLLECTIONS

Whereas, the Village of Oxford is desirable of having the Charter Township of Oxford post 2022 Summer Village tax payments into the Oakland County BS&A tax system on behalf of the village, and,

Whereas, Oxford Township is willing to post the 2022 Summer Village taxes as well as perform the entire 2022 village tax settlement with the Oakland County Treasurer.

Whereas, the Village tax receiving, depositing, investing, internal bank account balancing, general ledger posting and tax payout internal fund transfers will still remain the responsibility of the Village.

Be it Further Resolved that the Charter Township of Oxford will post the 2022 Summer Village taxes at a cost of \$2.00 per parcel. The village parcel count for 2022 is still to be determined.

Joseph M. Madore
Joseph M. Madore, Manager
Village of Oxford

5-16-22
Date

Joseph G. Ferrari
Joseph G. Ferrari, Treasurer
Charter Township of Oxford

5/12/22
Date