

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 12, 2022

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, October 12, 2022 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Members Present: Ferrari, Nold, Payne, Wright, Colvin, Charles, Curtis

Members Absent: None

Also Present: Township Attorney Ellis, Fire Chief Scholz, Assistant Fire Chief Majestic, Administrative Assistant Smith, Recording Secretary McCullough, Communications and Grants Manager Carnacchio, one camera person (OCTV) and 9 guests.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the October 12, 2022 agenda as presented.

Roll call:

Ayes: None

Nays: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Absent: None

Motion Failed.

Treasurer Ferrari moved, Trustee Payne seconded, to approve the October 12, 2022 agenda as amended: To add item 10.i. Water System Vessel Repair.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Charles seconded, to approve the following October 12, 2022 Consent Agenda items as presented.

- Approval of Regular Township Board Meeting Minutes of September 14, 2022
- Approval of Special Township Board Meeting Minutes of September 21, 2022
- Approval of Treasurer Report for June and July 2022
- Approval of Clerk Report for June and July 2022
- Approval of Regular Bills through October 7, 2022
- Approval of Consultant Bills through October 7, 2022
- Single Waste Hauler Committee Update

Roll call:

Ayes: Charles, Colvin, Nold, Payne, Ferrari, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 12, 2022

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Two individuals spoke during this portion of public comment.

FIRE DEPARTMENT

Fire Chief Scholz Retirement Memo

Trustee Payne moved, Treasurer Ferrari seconded, to accept, with regret, the request for retirement from Oxford Fire Chief Peter Scholz. His retirement will be effective December 31, 2022. He faithfully served the Township and Village as a member of the Fire Department for forty-six (46) years, fourteen (14) of which were spent as Fire Chief. As a part of this motion, the Charter Township of Oxford wishes to express its profound gratitude to Chief Scholz for his tireless commitment to helping others, his unshakeable loyalty, his consummate professionalism, his rock-solid dependability, his decisive and unflinching leadership and his willingness to sacrifice for the common good. For almost five decades, Oxford has been able to count on Chief Scholz to be there when we need him. He has served us. He has led us. He has protected us. He has made us safer. He has made us proud. Oxford cannot thank Chief Scholz enough for everything he has done to shape our community and transform it into a wonderful place to live, work, play and visit. We wish him well.

Roll call:

Ayes: Curtis, Wright, Ferrari, Nold, Colvin, Charles, Payne

Nays: None

Absent: None

Motion Carried.

Fire Chief Replacement

Trustee Payne moved, Treasurer Ferrari seconded, to promote Oxford's Assistant Fire Chief, Matthew Majestic, to the rank of Fire Chief effective January 1, 2023 with a new chief contract to be brought to the December 14, 2022 Township Board meeting for consideration. As part of this motion, Oxford Township Supervisor Jack Curtis and Assistant Chief Majestic are authorized to conduct a search to fill the assistant chief position, which includes interviewing candidates, negotiating an employment agreement and returning to the Township Board with a recommendation.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: None

Motion Carried.

SHARPE ENGINEERING REPORT

Supervisor Curtis read the following update from Engineer Sharpe:

- Fire Station No. 3: Trees have been cleared and grading is being performed on the property. Work is anticipated to be completed in mid-November. Next steps will be to solicit bids for drilling a well that can be utilized to fill tanker trucks and the approach/crossover work in the M-24 right-of-way.
- M-24 Sanitary SAD: Design of the sanitary sewer will be completed this month and the easement/permitting process will begin in November and extend through the winter months with bids scheduled for early 2023.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 12, 2022

- Maloney Street Bridge: The bridge structure has been set. The RCOC continues to install the break walls and prepare the road for paving. Paving of the road is anticipated to be completed in early November, with additional construction continuing into late November.
- Safety Paths:
 - Ray Road/N. Oxford Road – Project fully designed and ready to be bid. Waiting to see if infrastructure grant is approved for funding.
 - Seymour Lake Road – The Grants and Communications Manager will be applying for a design grant to extend the path to Seymour Lake Park.
- Manitou Hills residential project (18 homes): Infrastructure currently being installed. Roads anticipated to be paved by mid-November.
- Water System items:
 - Pressure vessel #3 at the Dunlap Road water facility will be repaired over the winter months.
 - Pump #3 at the Oxford Woods water facility is undergoing repair.

UNFINISHED BUSINESS

Safety Path Maintenance Bid Recommendation

Treasurer Ferrari moved, Trustee Nold seconded, to award the Safety Path Maintenance Services Bid to Aaron's Lawn in Order in the amount of \$20,000.00, pending receipt of the required insurance certificates. These funds are to be expensed to the Telecommunications Fund, account number 239-807-890.000 (Contingency).

Roll call:

Ayes: Ferrari, Payne, Wright, Curtis, Nold, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

Investment Policy Resolution Amendment

Treasurer Ferrari moved, Trustee Nold seconded, that the Oxford Township Board Trustees amend its Approved Township Depositories Resolution, effective October 13, 2022, and include it as an appendix to the minutes. Treasurer Joseph G. Ferrari is also authorized to address any follow-up implementation.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Resolutions

2022 Delinquent Water

Treasurer Ferrari moved, Trustee Payne seconded, to approve the 2022 Delinquent Water Resolution as presented in the amount of \$72,218.70 and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Colvin, Nold, Payne, Ferrari, Curtis, Wright, Charles

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 12, 2022

Nays: None

Absent: None

Motion Carried.

2022 Delinquent Water 5% Administrative Fee

Treasurer Ferrari moved, Trustee Nold seconded, to approve the 2022 Delinquent Water 5% Administrative Fee Resolution as presented in the amount of \$3,610.94 and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Payne, Nold, Ferrari, Curtis, Wright, Charles, Colvin

Nays: None

Absent: None

Motion Carried.

2022 Delinquent Water Tap Fee (Riverwalk)

Treasurer Ferrari moved, Trustee Nold seconded, to approve the 2022 Delinquent Water Tap Fee (Riverwalk) as presented in the amount of \$2,760.28 and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Nold, Ferrari, Curtis, Wright, Charles, Colvin, Payne

Nays: None

Absent: None

Motion Carried.

2022 Annual Drains and Lake Levels

Treasurer Ferrari moved, Trustee Nold seconded, to approve the 2022 Delinquent Drains and Lake Levels Resolution as presented in the amount of \$37,999.22 to the 2022 Ad-Valorem Tax Roll and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Ferrari, Curtis, Wright, Charles, Colvin, Payne, Nold

Nays: None

Absent: None

Motion Carried.

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the \$69.27 to the 2022 DNR-PILT roll and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Wright, Charles, Colvin, Payne, Nold, Ferrari, Curtis

Nays: None

Absent: None

Motion Carried.

2022 Installment of Indianwood Lake Level

Treasurer Ferrari moved, Trustee Nold seconded, to approve the 2022 Delinquent Indianwood Lake Level Resolution as presented in the amount of \$1,031.44 and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 12, 2022

Ayes: Curtis, Wright, Charles, Colvin, Payne, Nold, Ferrari
Nays: None
Absent: None
Motion Carried.

2022 Installment of Weed Control for Squaw Lake Canal

Treasurer Ferrari moved, Trustee Nold seconded, to approve the 2022 installment of Weed Control for Squaw Lake Canal Resolution as presented in the amount of \$3,137.00 and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Wright, Charles, Colvin, Payne, Nold, Ferrari, Curtis
Nays: None
Absent: None
Motion Carried.

2022 Installment of Weed Control for Clear Lake and Squaw Lake

Treasurer Ferrari moved, Trustee Payne seconded, to approve the 2022 installment of Weed Control for Clear Lake and Squaw Lake Resolution to the 2022 Ad-Valorem Tax Roll as presented in the amount of \$13,996.59, and \$128.41 to the 2022 DNR-PILT Tax Roll for a total of \$14,125.00 and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Charles, Colvin, Payne, Nold, Ferrari, Curtis, Wright
Nays: None
Absent: None
Motion Carried.

2022 Installment of Weed Control for Lake Mickelson

Treasurer Ferrari moved, Trustee Payne seconded, to approve the 2022 installment of Weed Control for Lake Mickelson Resolution as presented in the amount of \$21,350.00 and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Curtis, Wright, Charles
Nays: None
Absent: None
Motion Carried.

2022 Installment of Weed Control for Cedar Lake, Long Lake and Tan Lake

Treasurer Ferrari moved, Trustee Nold seconded, to approve the 2022 Installment of Weed Control for Cedar Lake, Long Lake, and Tan Lake Resolution as presented in the amount of \$30,850.00 and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Payne, Nold, Ferrari, Curtis, Wright, Charles, Colvin
Nays: None
Absent: None
Motion Carried.

2022 Delinquent Sewer

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 12, 2022

Treasurer Ferrari moved, Trustee Payne seconded, to approve the 2022 Delinquent Sewer Resolution as presented in the amount of \$121,455.24 and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Nold, Ferrari, Curtis, Wright, Charles, Colvin, Payne

Nays: None

Absent: None

Motion Carried.

2022 Elk View Estates Special Assessment District

Treasurer Ferrari moved, Trustee Nold seconded, to approve the 2022 Elk View Estates Special Assessment District Resolution as presented in the amount of \$8,355.97 and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Ferrari, Curtis, Wright, Charles, Colvin, Payne, Nold

Nays: None

Absent: None

Motion Carried.

2022 Delinquent Oakland County Roads

Treasurer Ferrari moved, Trustee Payne seconded, to approve the 2022 Delinquent Roads Resolution as presented in the amount of \$11,500.77 and authorize it to be placed on the 2022 Winter Tax Roll.

Roll call:

Ayes: Curtis, Wright, Charles, Colvin, Payne, Nold, Ferrari

Nays: None

Absent: None

Motion Carried.

2023 Holiday Schedule

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the Charter Township of Oxford 2023 Holiday Schedule as presented.

Roll call:

Ayes: Curtis, Wright, Ferrari, Colvin, Payne, Charles, Nold

Nays: None

Absent: None

Motion Carried.

Halloween Trick-or-Treat Hours

Treasurer Ferrari moved, Trustee Payne seconded, to set the Halloween Trick-or-Treat hours for Oxford Township from 6:00 p.m. to 7:30 p.m. on Monday, October 31, 2022.

Roll call:

Ayes: Payne, Ferrari, Wright, Charles, Curtis, Nold, Colvin

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 12, 2022

Employee Health Insurance Funding

Clerk Wright moved, Trustee Payne seconded, that the Charter Township of Oxford exercise the Opt Out provision which allows the local unit of government, the Charter Township of Oxford, to determine the contribution amount for health care insurance coverage for the 2022-2023 Plan year.

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Payne, Colvin

Nays: None

Absent: None

Motion Carried.

Employee Health Insurance Renewal

Clerk Wright moved, Treasurer Ferrari seconded, that Oxford Township renew the Blue Cross Blue Shield Health Insurance for Group 007011799, Division 0000 (Oxford Fire Department) and Group 007011799, Division 0002 (Oxford Township employees) with a Blue Cross Blue Shield Community Blue HRA PPO Platinum \$1500 Plan effective December 1, 2022 and authorize Berends, Hendricks & Stuit to forward the appropriate paperwork to Blue Cross Blue Shield to activate the Blue Cross Blue Shield Community Blue PPO Platinum \$1500 Plan. All members enrolled on the Blue Cross Blue Shield Community Blue HRA PPO Platinum \$1500 Plan shall contribute 5% of the premium cost, effective December 1, 2022.

Also, the Charter Township of Oxford shall fund a Health Reimbursement Arrangement 213D Plan account effective January 1, 2023 and cover any additional expenses incurred including, but not limited to, deductibles, co-insurance, emergency room visits, and prescription drugs.

Further, Oxford Township shall renew the Blue Cross Blue Shield Health Insurance for Group 007011799, Division 0001 (Oxford Police Retiree) and Group 007011799, Division 0003 (Oxford Township Fire/Police Retiree) with a Blue Cross Blue Shield Community Blue PPO Platinum 250 Plan effective December 1, 2022.

Roll call:

Ayes: Colvin, Payne, Nold, Charles, Curtis, Wright, Ferrari

Nays: None

Absent: None

Motion Carried.

BS&A Remote PZE Implementation and Training

Treasurer Ferrari moved, Trustee Charles seconded, to approve the quote from BS&A Software in the amount of \$5,500.00 for remote training and remote setup of the Planning, Zoning, and Engineering software for the Building Department. This \$5,500.00 amount to be expensed to account 249-289-970.003 Computer Programming.

Roll call:

Ayes: Ferrari, Charles, Wright, Curtis, Colvin, Payne, Nold

Nays: None

Absent: None

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 12, 2022

Motion Carried.

Oxford Woods Well #3 Pump Replacement

Treasurer Ferrari moved, Trustee Payne seconded, to approve the expenditure of up to \$40,000.00 for the pump replacement at Oxford Woods Water Treatment Plant Well #3, with funds coming from Fund 591 Water.

Roll call:

Ayes: Wright, Curtis, Charles, Colvin, Nold, Payne, Ferrari

Nays: None

Absent: None

Motion Carried.

Authorization to Purchase Trees for the Oxford Township Cemetery

Treasurer Ferrari moved, Clerk Wright seconded, to authorize the Cemetery Committee to purchase and plant trees on the north side Oxford Township Cemetery. The cost of the trees to be paid from approved American Rescue Plan Act funds and donations.

Roll call:

Ayes: Curtis, Wright, Colvin, Nold, Payne, Ferrari, Charles

Nays: None

Absent: None

Motion Carried.

Water System Vessel Repair

Treasurer Ferrari moved, Trustee Nold seconded, to make the repairs to the water system vessel in an amount of up to \$300,000.00 with funds coming from Fund 591 Water.

Roll call:

Ayes: Payne, Colvin, Charles, Ferrari, Nold, Wright, Curtis

Nays: None

Absent: None

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

One individual spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Trustee Colvin thanked Chief Scholz for his many years of service and congratulated Assistant Chief Majestic.

Trustee Colvin asked that the public get involved in voicing their opinion on the Certificate of Need process with the State. There is a link on the Township's Facebook page through which the public can comment. She urged the public to use their collective voice to request that the determination of a need for a hospital be left to the local authorities.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 12, 2022

Trustee Payne stated that in the past the Township Board considered a noxious weed and grass ordinance. She asked that the previous drafts of that proposed ordinance be brought back for consideration at the next Township Board meeting.

Trustee Payne also thanked Fire Chief Scholz and Assistant Chief Majestic for their service.

Trustee Nold stated that he would also like to see the noxious weed and grass ordinance brought back for reconsideration.

Trustee Nold thanked the Fire Department, Chief Scholz, Assistant Chief Majestic and their families for their service.

Treasurer Ferrari thanked Chief Scholz for his service and congratulated Assistant Chief Majestic.

Treasurer Ferrari stated that he agrees with Trustee Colvin in that the need for a hospital in Oxford should be under local control.

Trustee Charles thanked both Fire Chief Scholz and Assistant Chief Majestic.

Trustee Charles stated that the Oxford Addison Youth Assistance met last week. A new member representing the school is now on the board.

Trustee Charles stated that the Spongy Moth Committee met to discuss upcoming efforts. Oakland County and Macomb County will be offering training on November 1, 2022 at the Township office.

Clerk Wright congratulated both Chief Scholz and Assistant Chief Majestic.

Clerk Wright recognized Sean Vidican from Aaron's Lawn in Order. He has been maintaining the Township cemeteries for the last few years, and will be doing the work for safety path maintenance.

Clerk Wright stated that his office is in the middle of preparing for the November 8, 2022 election. To date, 4,207 absentee ballots have been issued.

Supervisor Curtis stated that he looks forward to working with Assistant Chief Majestic and thanked Chief Scholz for his years of service to the community.

Supervisor Curtis shared that he was able to save the Township approximately \$300 each month. The contract with the OCSO contained a charge for cell phones for the Oxford substation, which are already supplied by the Township. He also explained that the school resource officer contract will be renegotiated because of the change in the scope of work required.

Supervisor Curtis informed the Board that Oakland County is several months behind in their invoicing.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 12, 2022

Regarding the noxious weed and grass ordinance, there are two items – The International Maintenance Code and the prior draft that was considered by the Township Board several years ago. Building Official Tim London and Ordinance Enforcement Officer Mike Iafrate are available to discuss them both with Board members.

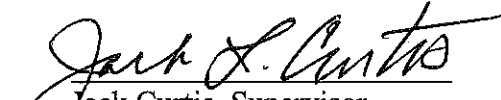
Supervisor Curtis stated that Trustee Nold has been working on gateway signs for the Township. Orion Township Supervisor, Chris Barnett, is interested in working with Oxford Township to do a single sign for both communities.

ADJOURNMENT

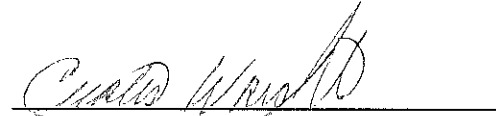
Treasurer Ferrari moved, Trustee Charles seconded, to adjourn the meeting at 7:18 p.m.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.



Jack Curtis, Supervisor
Approved:
/smm



Curtis Wright, Clerk