

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, NOVEMBER 8, 2023

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, November 8, 2023 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Supervisor Curtis called the meeting to order at 6:30 p.m.

RESPECTS TO THE FLAG

NOTING OF ROLL

Members Present: Charles, Colvin, Ferrari, Nold, Payne, Wright, Curtis

Members Absent: None.

Also Present: Township Attorney Ellis, Township Engineer Sharpe, Fire Chief Majestic, Library Director Cloutier, OCTV Manager Stiles, Communications and Grants Manager Carnacchio, Executive Assistant Smith, Recording Secretary McCullough, one camera person (OCTV), and 12 residents.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the November 8, 2023 agenda as amended: To change item 8. to read "Public Hearing: Fiscal Year 2024 Community Development Block Grant Funds."

Ayes: 7 Nays: 0 Absent: 0

Motion Carried.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the November 8, 2023 Consent Agenda including the following:

1. The Regular Township Board meeting minutes of October 11, 2023
2. The Special Township Board meeting minutes of October 25, 2023
3. The Treasurer Report for September 2023
4. The Clerk Report for September 2023
5. The regular bills through November 3, 2023
6. The consultant bills through November 3, 2023
7. Committee Reports
8. Building Department Activity Report
9. Resolution in Opposition to HB4965

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: None

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

One citizen spoke during this portion of public comment.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, NOVEMBER 8, 2023

BOARD OF TRUSTEE COMMENTS

Trustee Colvin shared that the Lake Orion DDA successfully survived the election.

Trustee Charles stated that approximately 80% of the people who attended Witch's Night downtown were from outside of the community. He also suggested that the Spongy Moth Committee be renamed to the Invasive Species Committee.

Trustee Charles shared that at the recent MTA conference, he received information from several website design companies. He will share that information with Treasurer Ferrari.

Supervisor Curtis stated that a report regarding Building Department activities was included in the Consent Agenda.

Supervisor Curtis shared that one of the industries in the Township will be diversifying soon and will be seeking a tax abatement.

PUBLIC HEARING

Fiscal Year 2024 Community Development Block Grant Funds

Treasurer Ferrari moved, Trustee Nold seconded, to open the Public Hearing at 6:40 p.m. to discuss Fiscal Year 2024 Community Development Block Grant Funds.

Roll call:

Ayes: Charles, Wright, Ferrari, Nold, Payne, Colvin, Curtis

Nays: None

Absent: None

Motion Carried.

Mary Spearman, 661 Roxbury Court, Oxford, requested funds for the pickleball group that meets at Seymour Lake Park. They would like to upgrade and increase the dedicated pickleball courts.

Valerie Cerato, 350 Lakes Edge Drive, Oxford, stated that the group has been working with the Parks & Recreation department and are asking for funds to convert existing tennis courts into pickleball courts.

Treasurer Ferrari moved, Trustee Nold seconded, to close the Public Hearing to discuss Fiscal Year 2024 Community Development Block Grant Funds at 6:48 p.m.

Roll call:

Ayes: Ferrari, Wright, Charles, Nold, Payne, Colvin, Curtis

Nays: None

Absent: None

Motion Carried.

North Sanitary Sewer District

Treasurer Ferrari moved, Trustee Nold seconded, to open the Public Hearing at 6:49 p.m. to discuss the establishment of the North Area Sanitary Sewer Special Assessment District.

Roll call:

Ayes: Charles, Colvin, Payne, Wright, Nold, Ferrari, Curtis

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, NOVEMBER 8, 2023

Nays: None

Absent: None

Motion Carried.

Supervisor Curtis read a letter into the record from Oxford Promenade LLC (700 N. Lapeer Road, Parcel No. 04-22-200-010) objecting to the Special Assessment District. The letter was received via email and FedEx.

Steve Davis, 1425 Dewey Road, asked what the cost to residents will be to hook into the new sewer line. Supervisor Curtis stated that the cost is not yet known.

Treasurer Ferrari moved, Trustee Nold seconded, to close the Public Hearing to discuss the establishment of the North Area Sanitary Sewer Special Assessment District at 6:54 p.m.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: None

Motion Carried.

FIRST READING

Ordinance 95.005 – Fire Prevention and Protection

Treasurer Ferrari moved, Trustee Nold seconded, to approve the First Reading of the text amendments to the following section of the Township of Oxford Municipal Code of Ordinances: Chapter 26, Section 26-17 and Chapter 30, Article IV, Division 3, Section 30-152 and direct the Township Clerk to publish said Ordinance in accordance with State Law and hereby set the Second Reading of said Ordinance for the December 13, 2023 Township Board meeting.

Roll call:

Ayes: Wright, Ferrari, Nold, Colvin, Charles, Payne, Curtis

Nays: None

Absent: None

Motion Carried.

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Fire Department's proposed Fee Schedule for plan reviews under the Township of Oxford Ordinance Chapter 26, Section 26-15.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Charles, Curtis

Nays: None

Absent: None

Motion Carried.

Ordinance 67A.032 – Noise Regulations

Trustee Nold moved, Treasurer Ferrari seconded, to schedule a Second Reading and possible adoption of the text amendments to Zoning Ordinance 67A, Section 10.1(J) at the December 13, 2023 Charter Township of Oxford Board of Trustees regular meeting.

Roll call:

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, NOVEMBER 8, 2023

Ayes: Nold, Ferrari, Charles, Colvin, Payne, Wright, Curtis
Nays: None
Absent: None
Motion Carried.

SECOND READING

Safety Paths and Sidewalks Ordinance

Treasurer Ferrari moved, Trustee Nold seconded, to adopt Ordinance 117.001, Safety Path and Sidewalk Regulation Ordinance – an Ordinance to amend Article III of Charter 42 of the Oxford Charter Township Code of Ordinances, as presented.

Roll call:

Ayes: Charles, Wright, Ferrari, Nold, Payne, Colvin, Curtis
Nays: None
Absent: None
Motion Carried.

FIRE DEPARTMENT

None.

SHARPE ENGINEERING REPORT

Engineer Sharpe provided a written update regarding ongoing projects in the Township.

UNFINISHED BUSINESS

North Sanitary Sewer District Resolution No. 3

Treasurer Ferrari moved, Trustee Nold seconded, to approve Special Assessment Resolution #3, Confirming the Special Assessment Roll for the Special Assessment District known as the North Area Sanitary Sewer District, as presented, and direct the Township Treasurer to issue a Notice of Assessment to the affected property owners in accordance with Act 188 of 1954.

Roll call:

Ayes: Wright, Nold, Charles, Colvin, Payne, Ferrari, Curtis
Nays: None
Absent: None
Motion Carried.

Single Waste Hauler Committee

Updated Consulting Agreement with Resource Recycling Systems

Trustee Nold moved, Trustee Charles seconded, to approve an updated Single Hauler Procurement Proposal from Resource Recycling Systems, Inc. to include Task 3 Procurement Process Facilitation, Task 4 Single Hauler Implementation Support, and added support at an amount not to exceed \$9,000.00 and to authorize Supervisor Jack Curtis to sign the proposal on behalf of Oxford Township.

Roll call:

Ayes: None
Nays: Colvin, Payne, Nold, Ferrari, Wright, Charles, Curtis
Absent: None
Motion Failed.

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WEDNESDAY, NOVEMBER 8, 2023

Trustee Nold moved, Trustee Charles seconded, to approve an updated Single Hauler Procurement Proposal from Resource Recycling Systems, Inc. to include Task 3 Procurement Process Facilitation, Task 4 Single Hauler Implementation Support, and added support at an amount not to exceed \$9,000.00 and to authorize Supervisor Jack Curtis to sign the proposal on behalf of Oxford Township.

Roll call:

Ayes: Payne, Charles, Wright, Nold

Nays: Colvin, Ferrari, Curtis

Absent: None

Motion Carried.

Request for Proposal for Single Waste Hauler

Trustee Nold moved, Trustee Payne seconded, to authorize the Single Waste Hauler Committee to continue the process to update the Request for Proposal for a Single Waste Hauler to service Oxford Township and to present the Request for Proposal to the Oxford Township Board of Trustees at a future meeting for consideration of approval.

Roll call:

Ayes: Colvin, Payne, Nold, Wright, Charles, Curtis

Nays: Ferrari

Absent: None

Motion Carried.

Great Pines Manors Paving Special Assessment District Resolution #1

Treasurer Ferrari moved, Trustee Nold seconded, to approve the Resolution of tentative Declaration of Intention to implement a paving Special Assessment District program for Great Pines Manors Subdivision and Supervisor Jack Curtis is authorized to sign the Great Pines Manors Subdivision Special Assessment District Street Paving Contract on behalf of the Charter Township of Oxford, and to schedule a Public Hearing for the Oxford Township Board of Trustees regular meeting on Wednesday, December 13, 2023 at 6:30 p.m. or soon thereafter to hear and consider any objections submitted by any interested persons with respect to the Great Pines Manors Subdivision Special Assessment District petition, the Special Assessment District program, and the assessing of the cost thereof to the Special Assessment District.

Roll call:

Ayes: Wright, Nold, Colvin, Payne, Ferrari, Charles, Curtis

Nays: None

Absent: None

Motion Carried.

2023 Delinquent Oakland County Roads Resolution

Treasurer Ferrari moved, Trustee Payne seconded, to approve the 2023 Delinquent Oakland County Roads Resolution as presented in the amount of \$11,391.81 and authorize it to be placed on the 2023 Winter Tax Roll.

Roll call:

Ayes: Charles, Wright, Ferrari, Nold, Payne, Colvin, Curtis

Nays: None

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, NOVEMBER 8, 2023

Absent: None

Motion Carried.

CDBG 2024-2025 Funding Discussion

Treasurer Ferrari moved, Trustee Nold seconded, that the Charter Township of Oxford Board of Trustees formally agrees to allocate its 2024 Community Development Block Grant (CDBG) Funds in the following manner:

\$24,947.00 for the mobile home minor home repair program for mobile homes within Lake Villa and Parkhurst that is administered through Oakland County CDBG.

\$4,400.00 to provide Oxford Township residents with emergency food assistance.

In the case that CDBG funding comes in less than anticipated, the allocation for the mobile home minor home repair program is to be reduced appropriately. The Charter Township of Oxford Board of Trustees also authorizes CDBG Coordinator Joseph G. Ferrari to prepare all the necessary documents and authorizes Supervisor Jack L. Curtis to sign the 2024 annual CDBG submittal, 2024 Sub-recipient Agreement (when made available) and the Conflict of Interest Certification on behalf of the Township.

Roll call:

Ayes: Nold, Payne, Colvin, Charles, Wright, Ferrari, Curtis

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS

Ed Hunwick Resignation from Planning Commission

Treasurer Ferrari moved, Trustee Nold seconded, to accept the resignation of Ed Hunwick from the Oxford Township Planning Commission, with regrets, effective December 31, 2023.

Roll call:

Ayes: Wright, Ferrari, Charles, Colvin, Nold, Payne, Curtis

Nays: None

Absent: None

Motion Carried.

Appointment to the Planning Commission to Fill Vacant Position

Trustee Charles moved, Treasurer Ferrari seconded, to appoint Donald J. Wloszek to the position of Planning Commissioner effective January 1, 2024, based on the recommendation of Supervisor Curtis. Mr. Wloszek will fill the vacant position for the remainder of Ed Hunwick's appointment expiration date of 12/31/2025.

Roll call:

Ayes: Colvin, Payne, Nold, Ferrari, Wright, Curtis, Charles

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, NOVEMBER 8, 2023

395 Franklin Lake Circle Water Bill Adjustment Request

Clerk Wright moved, Trustee Nold seconded, to deny the request for a \$162.69 reduction to the August 2023 water bill for 395 Franklin Lake Circle.

Roll call:

Ayes: Nold, Wright, Ferrari, Charles, Payne, Colvin, Curtis

Nays: None

Absent: None

Motion Carried.

2024 Holiday Schedule

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the Charter Township of Oxford 2024 Holiday schedule as presented.

Roll call:

Ayes: Wright, Ferrari, Charles, Nold, Payne, Colvin, Curtis

Nays: None

Absent: None

Motion Carried.

Badge Access for Township Hall

Treasurer Ferrari moved, Trustee Nold seconded, to waive the Procurement Policy bid process and accept the quote from Allcomm in the amount of \$58,275.90 for the purchase and installation of badge entry points throughout the Township Hall. I further authorize Supervisor Jack Curtis to sign the contract on behalf of the Charter Township of Oxford. This \$58,275.90 to be expensed to Account No. 101-265-976.000 Additions and Improvements.

Roll call:

Ayes: Charles, Wright, Ferrari, Nold, Payne, Colvin, Curtis

Nays: None

Absent: None

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

Four citizens spoke during this portion of public comment.

BOARD OF TRUSTEES COMMENTS

Trustee Charles asked if there is an update from the Master Plan Steering Committee. Supervisor Curtis stated that there is no update.

Treasurer Ferrari stated that there are pros and cons on each side of the single waste hauler issue.

Treasurer Ferrari stated that over the last twelve months the Township has earned over \$1 million in interest through Michigan Class (5/3 Bank).

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, NOVEMBER 8, 2023

Trustee Nold explained that tonight's action by the Board does not authorize the Township to advertise for bids for waste hauling. Tonight's action simply authorizes the committee to continue to work on the issue.

Trustee Colvin stated that the DDA will be holding its annual Soup & Sweet Stroll on December 1, 2023.

Supervisor Curtis stated that the agreement has been signed to proceed with the OCSO substation expansion. Additional storage for the Clerk's department has been added, as well as access to the storage area.

Supervisor Curtis stated that there are several bills affecting the community that will likely be acted on by the legislature before the end of the year. He urged everyone to remain informed regarding these bills.

ADJOURNMENT

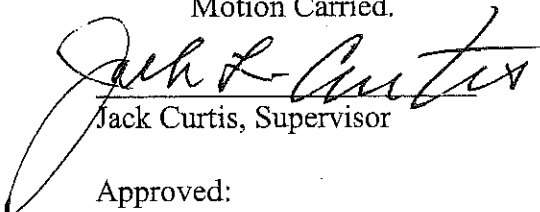
Treasurer Ferrari moved, Trustee Charles seconded, to adjourn the meeting at 7:52 p.m.

Ayes: 7

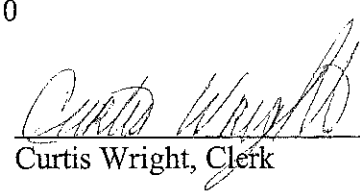
Nays: 0

Absent: 0

Motion Carried.



Jack Curtis, Supervisor



Curtis Wright, Clerk

Approved:
/smm