

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES SPECIAL BUDGET  
MEETING ON WEDNESDAY, AUGUST 24, 2022

A Special Budget Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, August 24, 2022 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

Members Present: Wright, Ferrari, Curtis, Nold, Charles, Colvin

Members Absent: Payne

Also Present: Fire Chief Scholz, Assistant Fire Chief Majestic, Communications and Grants Manager Carnacchio, Administrative Assistant Smith, Fire Finance Director Young, Parks & Recreation Director Castonia, Building Official London, Library Director Cloutier, Recording Secretary McCullough, one camera person (OCTV) and one guest.

Supervisor Curtis called the meeting to order at 6:30 p.m., followed by the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Clerk Wright moved, Treasurer Ferrari seconded, to approve the August 24, 2022 agenda as amended: to add item 9.B. Brabb-Dewey Subdivision Sanitary Sewer Design Fees and move the remaining items down accordingly.

Ayes: 6      Nays: 0      Absent: 1

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No individual spoke during this portion of public comment.

UNFINISHED BUSINESS

None.

BUDGET PUBLIC HEARING

**TRUTH IN BUDGETING – THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE THE SUBJECT OF THIS HEARING**

Trustee Nold moved, Treasurer Ferrari seconded, to open the Truth-in-Budgeting public hearing at 6:34 p.m.

**The motion was improperly rescinded by both the seconder and mover. [You can't rescind a motion that was never adopted. It should have just been voted down. Once it was seconded then it belongs to the body as a whole and no longer belongs to the motion maker]**

Treasurer Ferrari moved, Trustee Nold seconded, to open the Truth-in-Budgeting public hearing at 6:34 p.m. to discuss the property tax millage rates proposed to be levied to support the proposed budget for the following:

2023 General Fund (101) Budget

2023 Fire Department Operations (206) Budget

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2023 Police Contracting (207) Budget  
2023 Parks & Recreation (208) Budget

Roll call:

Ayes: Charles, Wright, Curtis, Ferrari, Nold, Colvin

Nays: None

Absent: Payne

Motion Carried.

There being no public comment, Treasurer Ferrari moved, Trustee Nold seconded, to close the Truth-in-Budgeting public hearing at 6:35 p.m. to discuss the property tax millage rates proposed to be levied to support the proposed budget for the following:

2023 General Fund (101) Budget  
2023 Fire Department Operations (206) Budget  
2023 Police Contracting (207) Budget  
2023 Parks & Recreation (208) Budget

Roll call:

Ayes: Colvin, Ferrari, Wright, Charles, Nold, Curtis

Nays: None

Absent: Payne

Motion Carried.

**FIRE DEPARTMENT**

**Ambulance Purchase Request**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the purchase of a 2023 Life Line Type-1 Superliner on a 2023 Ford F450 XLT (Superliner) chassis with a cot and cot loader system from R&R Fire Truck Repair, Inc., and further authorize Fire Chief Pete Scholz to sign the quote on behalf of the Oxford Fire Department. The final cost of the Superliner to be paid through the Fire Department Fund Balance.

Roll call:

Ayes: Nold, Wright, Ferrari, Curtis, Colvin, Charles

Nays: None

Absent: Payne

Motion Carried.

**NEW BUSINESS**

**Interlocal Agreement – Critical Infrastructure Planning Grant**

Treasurer Ferrari moved, Trustee Colvin seconded, to authorize Supervisor Jack Curtis to sign the “Agreement for Local Fiscal Recovery Fund Distribution between Oakland County and the Charter Township of Oxford.” This agreement pertains to a \$100,000 Local Government Critical Infrastructure Planning Grant that will be used to help fund the design of the sanitary sewer extension along M-24 (from Gateway Dr. to Dunlap Rd.) and along the four roads (Brabb, Dewey, Ora and Roy) that run through the Brabb-Dewey subdivision.

Roll call:

Ayes: Colvin, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: Payne

Motion Carried.

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**Brabb-Dewey Subdivision Sanitary Sewer Design Fees**

Treasurer Ferrari moved, Trustee Colvin seconded, to approve an amount of \$125,750.00 and authorize Sharpe Engineering to proceed with the engineering design, topographical survey, easement preparation, and negotiations for the Brabb-Dewey sanitary sewer extension project. This \$125,750.00 amount is to be expensed to account 590-527-973.002 Sewer Extensions.

Roll call:

Ayes: Curtis, Wright, Nold, Colvin, Charles, Ferrari

Nays: None

Absent: Payne

Motion Carried.

**Budgets**

**2023 General Fund (101) Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 General Fund Budget with revenues and expenditures balancing at \$4,008,918.00 based on the property tax millage rate to be levied at 0.8842 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Charles, Colvin, Nold, Ferrari, Wright, Curtis

Nays: None

Absent: Payne

Motion Carried.

**2023 Road Fund (204) Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Road Fund Budget with revenues and expenditures balancing at \$100,000.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Colvin, Nold, Ferrari, Wright, Curtis, Charles

Nays: None

Absent: Payne

Motion Carried.

**2023 Fire Department Fund (206) Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Fire Department Fund Budget with revenues and expenditures balancing at \$6,710,860.00 based on the property tax millage rate to be levied at 4.3997 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Nold, Ferrari, Curtis, Wright, Charles, Colvin

Nays: None

Absent: Payne

Motion Carried.

**2023 Police Contracting Fund (207) Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Police

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Contracting Fund Budget with revenue and expenditures balancing at \$3,647,500.00 based on the property tax millage rate to be levied at 3.8091 mills on Township property only and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Ferrari, Curtis, Wright, Charles, Colvin, Nold

Nays: None

Absent: Payne

Motion Carried.

**2023 Parks & Recreation Fund (208) Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Parks & Recreation Fund Budget with revenues and expenditures balancing at \$1,655,000.00 based on the property tax millage rate to be levied at 0.9698 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Curtis, Wright, Charles, Colvin, Nold, Ferrari

Nays: None

Absent: Payne

Motion Carried.

**2023 Cemetery Maintenance Fund (209) Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Cemetery Maintenance Fund Budget with revenues and expenditures balancing at \$335,000.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Wright, Charles

Nays: None

Absent: Payne

Motion Carried.

**2023 Telecommunications Fund (239) Budget**

Treasurer Ferrari moved, Trustee Colvin seconded, to approve the recommended 2023 Telecommunications Fund Budget with revenues and expenditures balancing at \$15,011.00 and attached the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Charles, Colvin, Nold, Ferrari, Curtis, Wright

Nays: None

Absent: Payne

Motion Carried.

**2023 Building Permit Fund (249) Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Building Permit Fund Budget with revenues and expenditures balancing at \$396,700.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Colvin, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

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Absent: Payne

Motion Carried.

**2023 Cable TV Fund (296) Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Cable TV Fund Budget with revenues and expenditures balancing at \$339,437.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Nold, Ferrari, Curtis, Wright, Colvin

Nays: Charles

Absent: Payne

Motion Carried.

**2023 Safety Path Fund (297) Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Safety Path Fund Budget with revenues and expenditures balancing at \$100,150.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Ferrari, Curtis, Wright, Charles, Colvin, Nold

Nays: None

Absent: Payne

Motion Carried.

**2023 Oxford Public Library Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Oxford Public Library Budget with revenues and expenditures balancing at \$1,430,001.00 based on the property tax millage rate to be levied at 0.6271 mills and 0.6691 mills equal to 1.2962 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Curtis, Wright, Charles, Colvin, Nold, Ferrari

Nays: None

Absent: Payne

Motion Carried.

**2023 North Oakland Transportation Authority Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 North Oakland Transportation Authority Budget with revenues and expenditures balancing at \$1,816,477.00 and to spread the property tax millage rate to be levied at 0.2314 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Wright, Charles, Colvin, Nold, Ferrari, Curtis

Nays: None

Absent: Payne

Motion Carried.

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**2023 Polly Ann Trailway Fund (298) Budget**

Treasurer Ferrari moved, Trustee Nold seconded, to approve the recommended 2023 Polly Ann Trailway Management Council Budget with revenues and expenditures balancing at \$80,000.00 and attach a spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Charles, Colvin, Nold, Ferrari, Curtis, Wright

Nays: None

Absent: Payne

Motion Carried.

**SET THE 2023 PARKS AND RECREATION DEBT MILLAGE RATE**

Treasurer Ferrari moved, Trustee Nold seconded, to set the Parks and Recreation 2023 Park Debt Millage Rate at 0.205 of a mill and authorize it to be placed on the December 2022 tax roll.

Roll call:

Ayes: Colvin, Nold, Ferrari, Curtis, Wright, Charles

Nays: None

Absent: Payne

Motion Carried.

**SET 2023 MILLAGE RATES – FORM L-4029**

Treasurer Ferrari moved, Trustee Nold seconded, to be levied and collected December 1, 2022, the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 0.8842 of a mill for Township Operations; and voter authorized millage of 0.9698 of a mill for Parks and Recreation; 3.8091 mills for Police Contracting (unincorporated portion of the Township only); 4.3997 mills for Fire Operations, EMS and Advance Life Support; 0.6271 of a mill and 0.6691 of a mill for Oxford Public Library; 0.2314 of a mill for North Oakland Transportation Authority; and 0.205 of a mill for Parks and Recreation Bond Debt.

Roll call:

Ayes: Nold, Ferrari, Wright, Charles, Colvin

Nays: Curtis

Absent: Payne

Motion Carried.

**PUBLIC COMMENT**

One citizen spoke during this portion of public comment.

**BOARD OF TRUSTEE COMMENTS**

Trustee Colvin stated that she looks forward to next year when there will be an actual budget workshop to meet with each department and discuss the most valuable way to spend the Township's funds. She also stated she would like to volunteer to be on any budget committees that are formed.

Trustee Nold announced that the Polly Ann Trail will celebrate its 25<sup>th</sup> anniversary along with the Oxford Women's Club on Saturday, August 27, 2022 from 9:00 am – Noon.

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Treasurer Ferrari stated that he believes the budgets were very well done and presented in a good fashion.

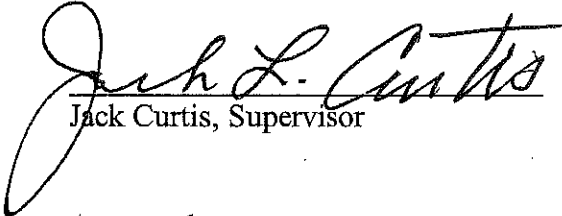
Supervisor Curtis thanked Danielle Smith for her work throughout the budget process. He explained that he would like to implement a workshop to allow input from everyone involved. He would like the fire department to form a capital investment committee that recommends truck and apparatus purchases in the future. He further stated though many hours of preparation went into this budget, he looks forward to moving ahead in a more structured fashion.

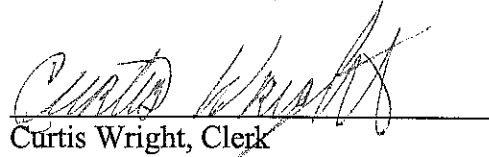
ADJOURNMENT

Treasurer Ferrari moved, Trustee Colvin seconded, to adjourn the meeting at 7:29 p.m.

Ayes: 6      Nays: 0      Absent: 1

Motion Carried.

  
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Jack Curtis, Supervisor

  
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Curtis Wright, Clerk

Approved:  
/s/mm