

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING  
THURSDAY, NOVEMBER 9, 2023

A regular meeting of the Charter Township of Oxford Planning Commission was held Thursday, November 9, 2023 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371.

The meeting was called to order by Secretary Hunwick at 7:00 p.m.

**RESPECTS TO THE FLAG**

**NOTING OF THE ROLL**

Members Present: **Ed Hunwick, Robert Turner, Michael Spisz** (arrived at 7:04 p.m.), **Jon Nold, Justin Ballard**

Members Absent: Tom Berger, Korey Bailey

Also Present: Township Planner Megan Masson-Minock, Recording Secretary Susan McCullough, one OCTV camera operator, and no residents.

**APPROVAL OF AGENDA**

Commissioner Nold moved, Commissioner Ballard seconded, to approve the Charter Township of Oxford regular Planning Commission agenda for Thursday, November 9, 2023 as presented.

Ayes: 4                      Nays: 0                      Absent: 3

Motion Carried.

**CONFLICTS OF INTEREST/EX-PARTE CONTACT**

**APPROVAL OF MINUTES**

**Planning Commission Regular Meeting – October 26, 2023**

Commissioner Nold moved, Commissioner Ballard seconded, to approve the minutes of the regular Planning Commission meeting for October 26, 2023 as presented.

Ayes: 4                      Nays: 0                      Absent: 3

Motion Carried.

**PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING OR ON THE AGENDA**

Public comment began at 7:02 p.m.

There being no public comment on non-agenda items, public comment ended at 7:02 p.m.

**COMMISSIONERS' COMMENTS**

None.

**PUBLIC HEARING(S)**

None.

*(Vice Chairman Spisz arrived at 7:04 p.m.)*

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**UNFINISHED BUSINESS**

**Discussion of Master Plan**

Planner Masson-Minock facilitated a discussion regarding responses to the questions regarding the 360 Community Report, a draft Master Plan outline, and draft maps.

**NEW BUSINESS**

**COMMUNICATIONS AND/OR COMMITTEE REPORTS**

**Economic Development Committee**

None.

**Ordinance Review Committee**

Commissioner Nold provided a brief update regarding ongoing and upcoming projects.

**Gravel Inspection Committee**

The Committee provided a report of inspections completed on 10/18/2023 for Koenig Sand & Gravel, Levy-Michelson North, Levy-Michelson South, Levy (Ray Road plant), and Levy (West plant).

**PLANNER/ENGINEER REPORTS**

**Planner – Carlisle/Wortman**

Township Planner Masson-Minock provided an update regarding upcoming projects.

**Engineer – Sharpe Engineering**

None.

**ADJOURNMENT**

Commissioner Nold moved, Commissioner Ballard seconded, to adjourn the meeting at 8:27 p.m.

Ayes: 5                      Nays: 0                      Absent: 2

Motion Carried.

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Michael Spisz, Vice Chairman

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Ed Hunwick, Secretary

Date approved: 12/14/2023

smm